

Indian Institute of Entrepreneurship

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Commission

Lalmati, N.H. Bypass No.37 Guwahati 29

**Dokra Craft Cluster, West
Bengal**

Vill- Chandipur, PO- Abhirampur,
PS- Ausgram, Dist- Purba
Bardhaman, West Bengal-713144

I. Swatirtha Charitable Trust, West Bengal inviting sealed quotations from authorised firms/suppliers for Supply, Delivery, Assembly, Installation and Operationalization of various Dokra Craft based machineries and equipments for Dokra Craft Cluster, West Bengal.

Swatirtha Charitable Trust of West Bengal is the Implementing agency for Dokra Craft Cluster, Purba Bardhaman District of West Bengal under the aegis of IIE as Nodal agency and EPCH clusters as the technical agency for the SFURTI Project Ministry of MSME. Swatirtha Charitable Trust of West Bengal invites sealed quotations affixing court fee stamps of Rs.8.25 from authorized vendor/firms/suppliers for Supply, Delivery, Assembly and Installation & Operationalization of various machineries and equipments at Dokra Craft Cluster, Purba Bardhaman District of West Bengal.

General Details and Conditions

Description: Supply, Assembling and Installation & Operationalization of various Cane and Bamboo based machineries and equipments at Dokra Craft Cluster, Purba Bardhaman District of West Bengal.

1. Location: As specified in scope of work.
2. Price quoted will be inclusive of freight/transportation, taxes, charges, duty, transit insurance and installation and operationalization.
3. Tender document may be downloaded from the website
www.iietraining.org/www.swatirtha.org
4. Period of delivery and installation: 30 working days from the day receipt of work order.
5. The other terms and Conditions applicable to this tender have been incorporated in the tender document.
6. Earnest Money Deposit amounting to Rs. 1,52,640 /- (For General) Rs. 76,320/- (For SC & ST) shall be submitted individually along with the offer.

7. The Competent Authority reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
8. The estimated cost is inclusive of GST.
9. Last date of submission the Tender Document: 06-04-2020, 12.00 PM
10. Date & time of opening of tender: 07-04-2020, 03.00 PM
11. If a Holiday falls on any of the schedule date then schedule date shall be considered on next working day.
12. The tender should be submitted in accordance will the instructions and conditions and any tender not conforming thereto is liable to be rejected. The instruction shall form the part of the tender and contact. The tender shall be complete with all documents. The tender received without tender fee shall be rejected outright.
13. Price quoted should be inclusive of GST.
14. The duly signed and stamped tender shall be submitted at the address: The secretary, Dokra Craft Cluster, Chandipur Village, Purba Bardhaman District of West Bengal in a sealed envelope super scribing **“SUPPLY, DELIVERY, ASSEMBLY AND INSTALLATION & OPERATIONALIZATION OF VARIOUS DOKRA CRFAT BASED MACHINERIES AND EQUIPMENTS AT DOKRA CRAFT CLUSTER, CHANDIPUR, VILLAGE, PURBA BARDHAMAN DISTRICT, WEST BENGAL”**.
Including the following-
 - The forwarding letter of the tender.
 - Tender bid Performa.
 - List as per Checklist (enclosed as Annexure I).
 - Bidders must provide **GST REGISTRATION CERTIFICATE** else bids will be automatically rejected.

A. Eligibility of the supplier:

1. Must have least 2 years of experience of supplying such items (Dokra Craft and related Machines)
2. Must have at least Rs 50 Lakhs of annual turnover from the supply business.
3. Must not be black listed by any agency from supplying of such items in the five years.
4. Must have experience of providing post sales services.

B. Scope of Work

Type of Work: Supply, Commissioning, & Installation following machines and equipments at Dokra Craft Cluster, Chandipur Village, Purba Bardhaman District, West Bengal.

#. Must have evidence of supply such items in bulk in the last financial year.

I. (a) List of Machineries and equipments

Sl No	Machines Name	Specifications	Quantity	Rate (in Rupees)	Amount (in Lakh)
1	Sand Mixing Machine	Semi-Automatic Sand Muller Machine	10 Nos		
		Material:Stainless Steel			
		Power Source: Electricity			
2	Polish Machine	Bosch 350W Bench Grinder	36 Nos		
		Wheel Width: 20 mm			
		Material: Iron			
3	Cutting Machine	Bosch GCO 200 Professional Bench Top Cut Off Saw	36 Nos		
		Size: 40 cm x 35 cm x 30 cm			
		Frequency: 50/60 Hz			
4	Electric Furnace	Heavy Brass Metal Melting Furnace	20 Nos		
		Metal Type: Brass			
		Power Source: Electricity			
5	Gas Furnace	Heavy Brass Metal Melting Furnace	16 Nos		
		Metal Type: Brass			
		Power Source: Gas			
6	Metal crushing Machine	Semi-automatic Metal Scrap Shredder Machine	5 Nos		
		Shredding Material: Metal			
		Shredding Machine Type: Double Shaft			
7	Heavy duty Generator	200 kVA Heavy Duty Diesel Generator Set	1 Nos		
		Cooling System: Air Cooling			
		Noise Level: Silent or Soundproof			
		Fuel type: Diesel			
		Power: 200 KVA			
8	Computer Aided Design & Drafting Centre	i5 Processor Based Computer, Make Apple	12 Nos		
		Epson Colour Printer	1 Nos		
		Tally Software	1 Nos		
		Designing Software	1 Nos		

		APC UPS 3 KVA	1 Nos		
		1.5 Ton Air Conditioning	2 Nos		
		Antivirous Software	8 Nos		
9	Water Storage System	Tank Capacity: 6,000	1 Complete Setup		
		Pipe Fitting, Tap Fitting, valve Fitting			
10	Exhaust System	Aluminium Smoke Exhaust System	16 Nos		
		Usage/Application: Industrial			
		Material: Aluminium			
11	Tools	Rule Steel 15cm with Metric Graduation	30 Nos		
		Square Try 10cm blade	30 Nos		
		Caliper Outside 15cm spring	30 Nos		
		Caliper Inside 15cm spring	30 Nos		
		Caliper 15cm spring Hermaphrodite	30 Nos		
		Divider 15cm spring	30 Nos		
		Straight Scriber 15cm	30 Nos		
		Punch Centre 10cm	30 Nos		
		Screwdriver 15cm	30 Nos		
		Chisel Cold Flat 10cm	30 Nos		
		Hammer Ball Pein 0.45kg with handle (1 lbs)	30 Nos		
		Hammer Ball Pein 0.22kg with handle (1/2 lbs)	30 Nos		
		File Flat 25cm Second Cut	30 Nos		
		File Flat 25cm Smooth	30 Nos		
		File Half round second cut 15cm	30 Nos		
		Hacksaw Frame Fixed	30 Nos		
		Safety Goggles	30 Nos		
		Dot Slot Punch 10cm	30 Nos		
		Tongs Holding	15 Nos		
		Rule Steel 30cm to read Metric	30 Nos		
		Rule Steel 60cm	30 Nos		
		Straight Edge 45cm steel	30 Nos		
		Flat Surface 45 * 45cm C.I	5 Nos		
Universal Scribing Block 22cm	5 Nos				
V-Block pair with clamp 7cm	6 Nos				
V-Block pair with clamp 15 cm	6 Nos				
Square Adjustable 15cm blade	6 Nos				

Angle Plate 10 * 10cm	6 Nos	
Level Spirit 15cm metal	10 Nos	
punch letter 3mm set	30 Nos	
punch number 3mm set	30 Nos	
punch hollow 6 to 19mm (Set of 5)	30 Nos	
Punch round 3mm * 4mm (set of 2)	30 Nos	
Portable Electric Hand Drill 0 to 6/10mm	15 Nos	
Drill Brace Hand 0 to 12mm	15 Nos	
Drill Twist s/s 1.5 to 12mm	15 Nos	
Drill Twist s/s 8 to 15mm	15 Nos	
Taps & Die Set Complete Set B.A.	15 Nos	
Taps & Die Set Complete Set BSF	15 Nos	
Taps & Die Set Complete Set Withworth	15 Nos	
Taps & Die Set Complete Set American	15 Nos	
Taps & Die Set Complete Set 6-12mm	15 Nos	
File Warding 15cm Smooth	30 Nos	
File Knife Edge 15cm Smooth	30 Nos	
File Cant Saw 15cm smooth	30 Nos	
File Feather Edge 15cm smooth	30 Nos	
File Triangular 15cm smooth	30 Nos	
File Round 20cm 2nd cut	30 Nos	
File Square 15cm 2nd cut	30 Nos	
File Square 25cm 2nd cut	30 Nos	
Feeler Guage 10blades	1 Nos	
File Triangular 20cm 2nd cut	30 Nos	
File Flat 30cm 2nd cut	30 Nos	
File Flat 20cm Bastard	30 Nos	
File Flat 30cm Bastard	30 Nos	
File Swiss type needle set of 10pcs	30 Nos	
File Half round 25cm second cut	30 Nos	
File Half round 25cm bastard	30 Nos	
File Round 30cm bastard	30 Nos	
File Hand 15cm 2ndCut	30 Nos	
Card File	30 Nos	

		Iron Soldering 350gms	30 Nos	
		Spanner D/E 6 to 25mm Set of 10pcs	30 Nos	
		Spanner Adj 15cm	30 Nos	
		Interchangeable ratchet socketset 8to32mm	6 Nos	
		Micrometer Outside 50-75	6 Nos	
		Micrometer Inside 5-30	6 Nos	
		Vernier Caliper 0-150mm 0.02mm	6 Nos	
		Leather Apron	30 Nos	
		Shovel	15 Nos	
		Anvil 50 Kgs	2 Nos	
		Tongs Round 350mm	15 Nos	
		Tongs Flat	15 Nos	
		Fire Bucket	12 Nos	
		Fire Extinguisher	8 Nos	
		Vice Bench 12cm Jaw	15 Nos	
		Pipe Wrench 30cm	15 Nos	
		Electric Pad Printer	2 Nos	
		Wheel Dresser	1 Nos	
		Safety Helmets	30 Nos	
		Thermal Apron	30 Nos	
		Safety Shoes	30 Nos	
		Safety Apron	30 Nos	
		Leather Gloves	30 Nos	
		Bar Code Scanner	3 Nos	
		Retail Billing Printer, Thermal	2 Nos	
		Morpho	10 Nos	
		Bar Code Printer	1 Nos	
		Digital Thermometer	8 Nos	
12	Fan, Lights & Electric Panels	Installation of Pannels, Fan, Lights in CFC & RMB	As per Requirement	
			Total	

Packing, transportation and installation of the Machines:

The successful bidder shall be responsible for packing, transportation; installation & operationalization and trail run of the machineries and equipments as per the following:

- a) The agency has to pack and transport the machines to the various clusters at Dokra Craft Cluster, Chandipur Village, Purba Bardhaman District, West Bengal.

b) The agency shall install and demonstrate trail run of the machines at the Dokra Craft Cluster, Chandipur Village, Purba Bardhaman District, West Bengal.

- i) **TRAINING:** The bidder should impart suitable training to a group of cluster artisans for operation and maintenance of the machines during installation at the cluster site and if required separate training programme can be arranged with separate financial consideration.
- ii) **SPARES:** The agency has to provide required spare parts as and when required for at least 2 year as per the market price. The percent market price of the share part shall be mentioned along with the quotation.
- iii) **SERVICES:** The agency must be able to provide post sale services as and when required with a separate Fees as per the market rate.
- iv) **MRLS & MANUALS:** The supplier has to include manufacturer recommended list of spares & cost thereof for 2 years successful running of machine in their quotation. However the same will not be considered for finalization of order.
- v) **SELECTION CRITERIA:** The technical score of the agency will be evaluated based on the above mentioned criteria and the agency has to score 50% of the technical score. The evaluation criteria is as follows:

SI No	Criteria	Full score
1	Experience of supplying handloom related machines >2 years – 20 point 1-2 year – 10 points, <1 year – 0	20
2	Annual turnover from the supply business >Rs 100 Lakh – 20 Rs 100- 50 Lakhs – 10 Rs 50 – 25 Lakhs – 5, <25 Lakh – 0	20
3	Experience of providing post sales services >2 years – 10 2-1 year – 5 <1 year – 2.5, No experience – 0	10
4	Total	50
5	Eligible score of opening financial bid	25/50

- vi) **GUARANTEE:** Supplier should give Bank guarantee 5% of quoted amount valid till period of work order for satisfactory performance of machines as per company norms from the date of successful installation of the machines.

Forwarding Letter Format

(To be provided in the official letter head of the bidder)

To,

**The Secretary
Swatirtha Charitable Trust,
Purba Bardhaman, West Bengal**

Sub: Supply, Delivery, Assembly, Installation and Operationalization of various Dokra Craft based machineries and equipments at Dokra Craft Cluster, Chandipur Village, Purba Bardhaman District, West Bengal.

Dear Sir,

With reference to the tender notification, we hereby submit our technical credibility and financial quotation for supplying of the listed machines. We agree that the tender document provided are true to our knowledge and sprit and if found incorrect, our application will be cancelled automatically and we are ready to provide the required bank guarantee for the supply/against the advance amount.

Sd/-

Secretary

Office Seal

Technical Bid Document

SI No	Criteria	List of enclosed Supporting documents
1	Experience of supplying loom processing machines- supply order copies	
2	Annual turnover from the supply business – annual audit reports	
3	Experience of providing post sales services- order copies	
4	Total	
5	Eligible score for opening financial bid	25/50

SL No	Type of Document	Please Tick
1	The forwarding letter of the tender	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	Technical bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	Supporting for technical bid	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	Financial bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	Certificate of registration/proof of ownership along address	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	Copy of Pan card/TIN	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	GST registration	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	Income tax return, Audited balanced sheet for last three years	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	Undertaking that the firm is not blacklisted by any government/private Organisation	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	Undertaking that the firm has no pending vigilance/ CBI case,	<input type="checkbox"/> YES <input type="checkbox"/> NO
11	Certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year , as per fall clause adhered by DGS/D and other government organisation.	<input type="checkbox"/> YES <input type="checkbox"/> NO

***Compulsory**

(Signature)

Date:

Office Seal

Financial bid document

To,

The Secretary

Swatirtha Charitable Trust,

Purba Bardhaman, West Bengal

Subject: Financial quotation for supply, delivery, Assembly, Installation and Operationalization of various machineries and equipments for Dokra Craft Cluster.

Dear Sir,

Please find the best possible quotation for supply of the listed items as follows:

SI · N o.	Machine name	Specification	Price at Chandipur Village, Purba Bardhaman District, West Bengal (including tax, packaging, transport, Installation & trial run)
1	Sand Mixing Machine	Semi-Automatic Sand Muller Machine	
		Material:Stainless Steel	
		Power Source: Electricity	
2	Polish Machine	Bosch 350W Bench Grinder	
		Wheel Width: 20 mm	
		Material: Iron	
3	Cutting Machine	Bosch GCO 200 Professional Bench Top Cut Off Saw	
		Size: 40 cm x 35 cm x 30 cm	
		Frequency: 50/60 Hz	
4	Electric Furnace	Heavy Brass Metal Melting Furnace	
		Metal Type: Brass	
		Power Source: Electricity	
5	Gas Furnace	Heavy Brass Metal Melting Furnace	
		Metal Type: Brass	
		Power Source: Gas	
6	Metal crushing Machine	Semi-automatic Metal Scrap Shredder Machine	
		Shredding Material: Metal	
		Shredding Machine Type:	

		Double Shaft	
7	Heavy duty Generator	200 kVA Heavy Duty Diesel Generator Set	
		Cooling System: Air Cooling	
		Noise Level: Silent or Soundproof	
		Fuel type: Diesel	
		Power: 200 KVA	
8	Computer Aided Design & Drafting Centre	i5 Processor Based Computer, Make Apple	
		Epson Colour Printer	
		Tally Software	
		Designing Software	
		APC UPS 3 KVA	
		1.5 Ton Air Conditioning	
		Antivirous Software	
9	Water Storage System	Tank Capacity: 6,000	
		Pipe Fitting, Tap Fitting, valve Fitting	
10	Exhaust System	Aluminium Smoke Exhaust System	
		Usage/Application: Industrial	
		Material: Aluminium	
11	Tools	Rule Steel 15cm with Metric Graduation	
		Square Try 10cm blade	
		Caliper Outside 15cm spring	
		Caliper Inside 15cm spring	
		Caliper 15cm spring Hermaphrodite	
		Divider 15cm spring	
		Straight Scriber 15cm	
		Punch Centre 10cm	
		Screwdriver 15cm	
		Chisel Cold Flat 10cm	
		Hammer Ball Pein 0.45kg with handle (1 lbs)	
		Hammer Ball Pein 0.22kg with handle (1/2 lbs)	
		File Flat 25cm Second Cut	
		File Flat 25cm Smooth	
		File Half round second cut 15cm	
		Hacksaw Frame Fixed	
		Safety Goggles	
Dot Slot Punch 10cm			

	Tongs Holding	
	Rule Steel 30cm to read Metric	
	Rule Steel 60cm	
	Straight Edge 45cm steel	
	Flat Surface 45 * 45cm C.I	
	Universal Scribing Block 22cm	
	V-Block pair with clamp 7cm	
	V-Block pair with clamp 15 cm	
	Square Adjustable 15cm blade	
	Angle Plate 10 * 10cm	
	Level Spirit 15cm metal	
	punch letter 3mm set	
	punch number 3mm set	
	punch hollow 6 to 19mm (Set of 5)	
	Punch round 3mm * 4mm (set of 2)	
	Portable Electric Hand Drill 0 to 6/10mm	
	Drill Brace Hand 0 to 12mm	
	Drill Twist s/s 1.5 to 12mm	
	Drill Twist s/s 8 to 15mm	
	Taps & Die Set Complete Set B.A.	
	Taps & Die Set Complete Set BSF	
	Taps & Die Set Complete Set Withworth	
	Taps & Die Set Complete Set American	
	Taps & Die Set Complete Set 6-12mm	
	File Warding 15cm Smooth	
	File Knife Edge 15cm Smooth	
	File Cant Saw 15cm smooth	
	File Feather Edge 15cm smooth	
	File Triangular 15cm smooth	
	File Round 20cm 2nd cut	
	File Square 15cm 2nd cut	
	File Square 25cm 2nd cut	
	Feeler Guage 10blades	
	File Triangular 20cm 2nd cut	
	File Flat 30cm 2nd cut	
	File Flat 20cm Bastard	
	File Flat 30cm Bastard	

		File Swiss type needle set of 10pcs	
		File Half round 25cm second cut	
		File Half round 25cm bastard	
		File Round 30cm bastard	
		File Hand 15cm 2ndCut	
		Card File	
		Iron Soldering 350gms	
		Spanner D/E 6 to 25mm Set of 10pcs	
		Spanner Adj 15cm	
		Interchangeable ratchet socketset 8to32mm	
		Micrometer Outside 50-75	
		Micrometer Inside 5-30	
		Vernier Caliper 0-150mm 0.02mm	
		Leather Apron	
		Shovel	
		Anvil 50 Kgs	
		Tongs Round 350mm	
		Tongs Flat	
		Fire Bucket	
		Fire Extinguisher	
		Vice Bench 12cm Jaw	
		Pipe Wrench 30cm	
		Electric Pad Printer	
		Wheel Dresser	
		Safety Helmets	
		Thermal Apron	
		Safety Shoes	
		Safety Apron	
		Leather Gloves	
		Bar Code Scanner	
		Retail Billing Printer, Thermal	
		Morpho	
		Bar Code Printer	
		Digital Thermometer	
12	Fan, Lights & Electric Panels	Installation of Pannels, Fan, Lights in CFC & RMB	

(Signature)
Date
Official Seal

ANNEXURE-I
Checklist

SL No	Type of Document	Please Tick
1	The forwarding letter of the tender	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	Technical bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	Supporting for technical bid	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	Financial bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	Certificate of registration/proof of ownership along address	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	Copy of Pan card/TIN	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	GST registration	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	Income tax return, Audited balanced sheet for last three years	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	Undertaking that the firm is not blacklisted by any government/private Organisation	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	Undertaking that the firm has no pending vigilance/ CBI case,	<input type="checkbox"/> YES <input type="checkbox"/> NO
11	Certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year , as per fall clause adhered by DGS/D and other government Organisation.	<input type="checkbox"/> YES <input type="checkbox"/> NO

***Compulsory**

(Signature)

Date

Official Seal