

**Section- I**  
**NOTICE INVITING TENDER**

**M/s Creative, A society for rural economic development**  
**Redg. Office: Kharghuli, Guwahati, Pin 781004**  
**Works office: Swabalambi Campus, Sonapur, Kamrup ( M)**  
**Pin: 782401**

**NOTICE INVITING TENDER**

Tender Notice No. CREATIVE/1/20

Dated: 19/08/2020

Tender in two parts is invited from registered & bonafide, experienced and resourceful contractors for the following work: -

- Name of the works:
1. Construction of CFC & Village level sheds,
  2. Electrical Works of CFC
  3. Water Treatment Plant

**At Dimoria Handloom Cluster, Sonapur, Assam**

**Estimated Amount:**

1. Construction of CFC & Four village level sheds **Rs. 72,11,118 /-**
2. Electrical Works of CFC **Rs. 11,99,499 /-**
3. Water treatment Plant **Rs. 11,88,260 /-**

Completion Time : **3 (Three) months.**

Cost of Bid Documents: **Rs. 1500 /-**(Non-Refundable).

Intending bidders desirous of participating in the tender are to log on to the website <http://iietraining.org> for the tender.

**KEY DATES**

A	Date of uploading of NIT & other Documents (Publishing Date)	19/08/20
B.	Documents Collection date (Online Download)	19/08/20
C.	Bid submission starting date	20/08/20
D	Last date of physical submission of Tender	08/09/20
E.	Techno-commercial bid opening date	09/09/20

If a Holiday falls on any of the scheduled dates, then schedule date shall be considered on the next working day.

**Address for Submission of Bid:**

**The Director,**  
**Indian Institute of Entrepreneurship, Near Game Village, Lalmati,**  
**Guwahati, Assam- 781029**

**Section II**  
**INVITATION OF BID**

## INVITATION OF BID

1. SCOPE OF WORKS: -

1. Construction of CFC & four village level sheds,
2. Electrical Works of CFC & four village level sheds
3. Water Treatment Plant

At **Dimoria Handloom Cluster** per technical specification, schedule of works and approved drawings (as annexure).

2. TECHNICAL ELIGIBILITY CRITERIA OF THE BIDDER: -

- a) The Bidder must have successfully completed a similar nature of works during the last five years.
- b) Three similar completed works.

3. COMMERCIAL ELIGIBILITY CRITERIA OF THE BIDDER: -

- a) Average annual turnover during the last three years must be for

1. Construction of CFC & Four Village level sheds: - Rs. 29,00,000/-
2. Electrical Works of CFC & Four village level workshop: - Rs. 5,00,000/-
3. Water treatment Plant; - Rs. 4,75,000/-

(40% of the Tender Amount, Rounding off values)

4. OTHER STATUTORY REQUIREMENTS: -

The Bidder shall furnish the following documents

- a. EPF registration, ESIC registration
- b. I.T Return for last three financial years & PAN Card
- c. GST registration No., GSTIN
- d. Performance as prime contractor for execution of similar nature of work for the last five years and details of works in hand

5. Earnest Money Deposit amounting to

1. Construction of CFC & Village level sheds: **Rs. 1,44,223/-** (for General) and **Rs. 72,112/-** (for SC/ST),
2. Electrical Works of CFC **Rs. 23,990/-**(for general) and **Rs. 11,995/-** (for SC/ST),
3. Water treatment Plant of CFC :: **Rs. 23,765/-**(for general) and **Rs. 11,883/-** (for SC/ST),

The Earnest Money shall be submitted individually along with the offer.

6. Any bidder against whom FIR/Complaint is lodged with Police shall not be eligible to participate in the bidding process.

7. The estimated cost is inclusive of GST.

**Section III**  
**INSTRUCTION TO BIDDERS**

## 1. Submission of Tenders:

Tenders are to be submitted offline. All the documents uploaded by the Tender Inviting Authority form an integral part of the Contract. Tenderers are required to submit all the tender documents along with the other documents, as asked for, in the tender, through the above website within the stipulated date and time as given in the Tender Notice. Tenders are to be submitted in two folders - one is Technical Proposal, and the other is Financial Proposal. The tenderer shall carefully go through the documents and prepare the required documents and submit the documents.

## 2. BID DOCUMENT:

The techno-commercial bid shall contain a true copy of the original of the following documents

- EMD for Construction of
  1. CFC & Four village level sheds of **Rs. 1,44,223/-** (for general) and **Rs. 72,112/-** (for SC/ST),
  2. Electrical Works of CFC & Four village level sheds of **Rs. 23,990/-** (for general) and **Rs. 11,995/-** (for SC/ST) and
  3. Water treatment Plant of CFC of **Rs. 23,765/-** (for general) and **Rs. 11,883** (for SC/ST) in favour of "**CREATIVE, A/c No. 4652002900000026, Punjab National Bank**" payable at **Guwahati**, GST registration No., GSTIN, PAN, EPF Registration Certificate, I.T. Return Copy for last 3 (three) financial years, ESI Registration (if applicable) and Documentary evidence(s) regarding fulfilment of Commercial eligibility criteria as per "Invitation of Bid".
- Self-attested copies of orders with work completion certificates from Client to establish work experience as required in the NIT.

Failure to submit any of the above documents will render the Bidder liable to be rejected for techno-commercial bid. The above should be arranged in the following manner:

Sl.	Category Name	Sub-category	Details
01.	Certificates	Certificates	a) PAN Card. b) Copy of I.T. return for last 3 (three) financial years. c) GST registration No., GSTIN d) Professional Tax Paid Certificate e) Self-attested copy of License with validity in the name of Bidder. f) Self-attested copy of Electrical Supervisor's Certificate with validity (As applicable).
02.	Company Detail(s)	Company Detail	

03.	Credentials	Credential	a) Performance as prime contractor for execution of similar nature of work for last 3 (three) years and details of work in hand. b) Documents of Credential (in the form of work completion certificates and payment certificates).
04.	Financial Information	Financial Information	a) Copy of I.T. returns for the last three financial years. b) Annual Audited Financial Report for the last three years to be submitted for verification in respect of bidders for whom Audit of Accounts is mandatory.
05.	Earnest Money	Earnest Money	1. Construction of CFC & Village level sheds <b>Rs. 1,44,223/-</b> (for General) and <b>Rs. 72,112/-</b> (for SC/ST), 2. Electrical Works of CFC <b>Rs. 23,990/-</b> (for general) and <b>Rs. 11,995/-</b> (for SC/ST), 3. Water treatment Plant of CFC <b>Rs. 23,765/-</b> (for general) and <b>Rs.11,883/-</b> (for SC/ST),

**Original documents may be required to be verified.**

The Bidder shall have to go through all the "Annexures" enclosed in this bid document and submit the filled-in proforma of the appropriate/relevant annexures with the bid document putting the signature with the seal of the Company/firm before submitting the tender viz. Annexure-I (letter of undertakings as attached), Annexure-II (Bid Proposal), Annexure-III (List of document for the qualification of the Bidder), Annexure-IV (Proforma of the declaration of Black Listing/Holiday Listing) etc.

Price bid should contain the priced "Bill of Quantities" (BOQ) in one cover (folder). Bidder is to quote the rate in the space marked for quoting rate in the BOQ.

**3. VALIDITY OF BIDS:**

Price bid of the tender shall be opened within a stipulated time limit from the date of opening of Part-I preferably within 21 (twenty-one) days. Bids shall remain valid for a period of 180 (one hundred & eighty) days from the next day of the opening of the tender.

**4. EARNEST MONEY DEPOSIT (EMD):**

The Bidder shall deposit the requisite earnest money, in the form of 'Bank Draft'/Pay Order in favour of "CREATIVE A/c. No. 4652002900000026 of Punjab National Bank payable at **Guwahati** within the stipulated deadline and shall also be uploaded with the bid. The earnest money shall be valid for 7(seven) calendar months with an additional claim period up to

3(three) months from the date of submission of the bid. The tenderer shall not claim any interest on Earnest Money Deposit.

Earnest money will be refunded to the unsuccessful Tenderers after finalization of the tender but not later than 60(sixty) days after the expiry of the period of bid validity prescribed.

#### **5. BID SUBMISSION:**

Bids shall be submitted within the stipulated deadline Indian Institute of Entrepreneurship (**IIE**) may at its discretion, extend the deadline of bid submission by issuing an amendment. In that case, all rights and obligations of and the bidders previously subject to the original deadline shall thereafter be subject to the new deadline as extended.

#### **6. PROCESS TO BE CONFIDENTIAL:**

a) After the opening of bids, information relating to the examination, clarification, evaluation and comparison of bids, and recommendations concerning the award of Contract shall not be disclosed to bidders or other persons not officially concerned with such process.

#### **7. RIGHT TO REJECT BIDS:**

**IIE and CREATIVE** reserves the right to accept or reject the bid, wholly or partly, or to split the work into parts and to add/delete any of the items, without assigning any reason whatsoever.

#### **8. EVALUATION AND COMPARISON OF BIDS:**

On examination of documents submitted under different covers, **IIE and CREATIVE** will evaluate and compare the bid, determined to be substantially responsive at each step.

#### **9. AWARD OF CONTRACT**

**IIE and CREATIVE** will award the Contract to the successful Bidder whose bid has been determined to be substantially responsive, qualified to satisfactorily perform the Contract and evaluated as the lowest Bidder.

#### **10. TAXES. DUTIES AND OTHER LEVIES:**

The contractor shall be solely responsible for the taxes that may be levied on the contractor's persons or on earnings of any office employee.

All other duties/levies payable (excluding GST) by the Bidder shall be included in the bid price, and no claim on this behalf will be entertained by **IIE and CREATIVE**.

**11. GUARANTEE:** The contractor should give the Bank guarantee 5% of the quoted amount to the organization.



**Annexure-I**

**Forwarding Letter Format  
(To be provided in the official letterhead of the Bidder)**

**To,  
The Secretary  
M/s CREATIVE, Guwahati, Assam, PIN-781004**

Sub: "Civil/ Electrical/ Water Treatment Plant of Dimoria Handloom Cluster at Sonapur, Kamrup (M)

Dear Sir,

With reference to the tender notification, we hereby submit our technical credibility and financial quotation for Civil/ Electrical/ Water Treatment Plant of Dimoria Handloom Cluster at Sonapur, Kamrup (M). We agree that the tender document provided are true to our knowledge and sprit and if found incorrect, our application will be cancelled automatically and we are ready to provide the required bank guarantee for the construction/against the advance amount.

**Sd/-**

**Seal and Signature**