

**Indian Institute of
Entrepreneurship**

An ISO 9001:2008 Certified Organization

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Commission

Lalmati, N.H. Bypass No.37 Guwahati 29

Cane and Bamboo Cluster

Nonipara, Kalchangpara, West
Garo Hills,
Meghalaya,794105

I. Seva Bharati Meghalaya inviting sealed quotations from authorised firms/suppliers for Supply, Delivery, Assembly, Installation and Operationalization of various cane and bamboo craft-based machineries and equipments for handicrafts products at Cane and Bamboo Cluster, Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105.

Seva Bharati Meghalaya is the Implementing agency for Cane and Bamboo Cluster, Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105 under the aegis of IIE as Nodal agency and Export Promotion Council for Handicrafts as the technical agency for the SFURTI Project Ministry of MSME. Seva Bharati Meghalaya invites sealed quotations affixing court fee stamps of Rs.8.25 from authorized vendor/firms/suppliers for supply, Delivery, Assembly and Installation & Operationalization of cane and bamboo craft-based machineries and equipments at Cane and Bamboo Cluster, Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105.

General Details and Conditions

Description: Supply, assembling and installation & Operationalization of various cane and bamboo craft-based machineries and equipments at Cane and Bamboo Cluster, Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105.

1. Location: As specified in scope of work.
2. Price quoted will be inclusive of freight/transportation, taxes, charges, duty, transit insurance and installation and operationalization.
3. Tender document may be downloaded from the website www.iie-training.org
4. Period of delivery and installation: 30 working days from the day receipt of work order.
5. The other terms and Conditions applicable to this tender have been incorporated in the tender document.
6. Earnest Money Deposit amounting to **Rs. 83,580** /- (for general) and **Rs. 41,790** /- (for SC/ST) in favour of “**Seva Bharati Meghalaya**” shall be submitted individually along with the offer.
7. The Competent Authority reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
8. The estimated cost should be inclusive of GST.
9. Last date of submission the Tender Document: 24.08.2020 12.00 PM
10. Date & time of opening of tender: 25.08.2020 12.00 PM
11. If a Holiday falls on any of the schedule date then schedule date shall be considered on next working day.
12. The tender should be submitted in accordance will the instructions and conditions and any tender not conforming thereto is liable to be rejected. The instruction shall form the part of the tender and contact. The tender shall be complete with all documents. The tender received without tender fee shall be rejected outright.
13. Price quoted should be inclusive of GST.

The duly signed and stamped tender shall be submitted at the address: **The Secretary, Cane and Bamboo Cluster, C/o Mohansing Lohar, Fancy Valley, Tura near S.P Banglow, West Garo Hills, Meghalaya-794001** in a sealed envelope super scribing **“SUPPLY, DELIVERY, ASSEMBLY AND INSTALLATION & OPERATIONALIZATION OF VARIOUS CANE AND BAMBOO CRFT-BASED MACHINERIES AND EQUIPMENTS AT CANE AND BAMBOO CLUSTER, NONIPARA, KALCHANGPARA, WEST GARO HILLS, MEGHALAYA.-794105.** Including the following-

- The forwarding letter of the tender.
- Tender bid Performa.
- List as per Checklist (enclosed as Annexure I).
- Bidders must provide **GST REGISTRATION CERTIFICATE** else bids will be automatically rejected.

A. Eligibility of the supplier:

1. Must have least 2 years of experience of supplying such items (related Machines)
2. Must have at least Rs 25 Lakhs of annual turnover from the supply business.
3. Must not be black listed by any agency from supplying of such items in the five years.
4. Must have experience of providing post sales services.

B. Scope of Work

I. Type of Work: Supply, Commissioning, & Installation following machines and equipments at **Cane and Bamboo Cluster, Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105.**

- a. Must have evidence of supply such items in bulk in the last financial year.

II. (a) List of Machineries and equipments

Sl. No.	Name of Machine	Specifications	Quantity	Rate	Amount
1	Tool Kits	Bamboo hand tool kit	250		
2	Bamboo Cross Cutter	With extension table, with folding arrangement to hold the bamboo properly and collection tray with guide bar for require land for cutting. With electric motor 1HP 1440 RPM ISI makes, special bamboo T.C.T saw-14x1x2.5 with starter, tool kit.	1		
3	Thin Slicer Machine	With 1 HP elect. Motor, ‘V’ belt and on-off switch with tool kit	1		
4	Spare Blade	Spare (cutting Tools Etc)	1		
5	Bamboo mat blending machine	Bamboo made blendingg machine (professional mode)- With electric motor and –(6 ft plain weaving machine) standard accessories, (to making bamboo mat)	1		

6	Bamboo Round Stick Machine (4 inch)	Bamboo Round Stick Making M/C- (4 inch)- With Elect. Motor 3HP 3PH-2 Nos. & 1HP 3PH-1 Nos. V-Belt, with starter and Collection Tray, Tool kit & with THREE CUTTERS FEEDING to make good quality stick. (For Making Round Stick)	1		
7	Bamboo Square Stick Machine (Two side)	Bamboo Square Stick Machine- With sliding movement for easy working with Elect. Motor 1 HP 3 HP 1440 RPM. V-Belt with starter and bamboo T.C.T saw-14"x1"x2.5., (To cut the stick in required length Size)	1		
8	Bamboo Cutter with outside remover	With extension table, with folding arrangement to hold the bamboo properly and collection tray with guide bar for require land for cutting. With electric motor 1HP 1440 RPM ISI makes special bamboo T.C.T saw-14x1x2.5 with starter, tool kit.	1		
9	Bamboo Sander Machine	Bamboo sander machine- Disc dia: 250mm, Belt size: 150x1220 mm, Power required: 1HP 1440 RPM, (to sending & polishing of bamboo)	1		
10	Sand Belt	Belt size: 150x1220 mm,	1		
11	Sand Disc	Disc dia: 250mm,	1		
12	Stand Drill Machine 1/2"	Stand Drill Machine 1/2" (bosch) (GBM/RE) with drill bit set of four types	1		
13	Drill Bit Set	Drill Bit Set	1		
14	Bamboo Treatment Tank- 4ft x 2ft	Bamboo treatment tank (4ft x 2ft x2ft) with hot water treatment technology	1		
15	Manual Sizing Machine	Heavy duty with 8 division with removal and re-sharpening blade system (to split the bamboo in required dividation)	1		
16	Manual Slicer Machine	Bamboo slicer- two stroke With thickness adjustment up to 20mm, with special slicer blade for long life and separator attachment for finish and unfinished slice. With elect. Motor 1HP 3PH 1440 RPM ISI make, V-belt, R/F switch and tool kit	1		
17	Furnace (Heat Treatment)	Furnace (Heat Treatment)	1		
Total					

III. Packing, transportation and installation of the Machines:

The successful bidder is liable to supply as per the prescribed specifications only and also shall be responsible for packing, transportation; installation & operationalization and trail run of the machineries and equipments as per the following:

- a) The agency has to pack and transport the machines to the various clusters at **Cane and Bamboo Cluster, Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105.**
 - b) The agency shall install and demonstrate trail run of the machines at the **Cane and Bamboo Cluster, Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105.**
- i) **TRAINING:** The bidder should impart suitable training to a group of cluster artisans for operation and maintenance of the machines during installation at the cluster site and if required separate training programme can be arranged with separate financial consideration.
 - ii) **SPARES:** The agency has to provide required spare parts as and when required for at least 2 year as per the market price. The percent market price of the share part shall be mentioned along with the quotation.
 - iii) **SERVICES:** The agency must be able to provide post sale services as and when required with a separate Fees as per the market rate.
 - iv) **MRLS & MANUALS:** The supplier has to include manufacturer recommended list of spares & cost thereof for 2 years successful running of machine in their quotation. However the same will not be considered for finalization of order.
 - v) **SELECTION CRITERIA:** The technical score of the agency will be evaluated based on the above mentioned criteria and the agency has to score 50% of the technical score. The evaluation criteria is as follows:

SI No	Criteria	Full score
1	Experience in Years >10 years – 20 points 5 to 10 years – 10 points <5 years – 5 points	20
2	Turnover in last 3 years >Rs. 5 crore – 20 points 3 to 5 crore – 10 points 1 to 3 crore – 5 points <1 crore – 0	20
3	Activities of work in similar type of organization/Central Government Department. Central Govt./Similar organization – 20 points Other than Central Govt./Similar organization – 10 points	20
4	Experience of providing post sales services >2 years – 10 2-1 year – 5 <1 year – 2.5, No experience – 0	10
5	Total	70
6	Eligible score of opening financial bid	35/70

vi) GUARANTEE: Supplier should give Bank guarantee 5% of quoted amount valid till period of work order for satisfactory performance of machines as per company norms from the date of successful installation of the machines.

vii) VALIDITY: The validity for the supply of machineries will be two (2) Months.

Forwarding Letter Format
(To be provided in the official letter head of the bidder)

To,

The Secretary

Cane and Bamboo Cluster,

Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105.

Sub: Supply, Delivery, Assembly, Installation and Operationalization of various cane and bamboo craft-based machineries and equipments at **Cane and Bamboo Cluster, Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105.,**

Dear Sir,

With reference to the tender notification, we hereby submit our technical credibility and financial quotation for supplying of the listed machines. We agree that the tender document provided are true to our knowledge and sprit and if found incorrect, our application will be cancelled automatically and we are ready to provide the required bank guarantee for the supply/against the advance amount.

Sd/-

Secretary

Technical Bid Document

SI No	Criteria	List of enclosed Supporting documents
1	Experience of supplying cane and bamboo and related craft-based machineries and equipments machines-supply order copies	
2	Annual turnover from the supply business – annual audit reports	
3	Activities of similar work	
4	Experience of providing post sales services- order copies	
5	Total	
6	Eligible score for opening financial bid	35/70

Sl.	Category Name	Sub-category	Details
01.	Certificates	Certificates	a) PAN Card. b) Copy of I.T. return for last 3 (three) financial years. c) GST registration No., GSTIN d) Professional Tax Paid Certificate e) Self attested copy of License with validity in the name of bidder.
02.	Company Detail(s)	Company Detail	
03.	Credentials	Credential	a) Performance as prime supplier for execution of similar nature of work for last 3 (three) years and details of work in hand.
04.	Financial Information	Financial Information	a) Copy of IT returns for last 3 financial years. b) Annual Audited Financial Report for last 3 years to be submitted for verification in respect of bidders for whom
05.	Earnest Money	Earnest Money	Earnest Money Deposit amounting to Rs. 83,580 /- (for general) and Rs. 41,790/- (for SC/ST) in favour of “ Seva Bharati Meghalaya ” shall be submitted individually along with the offer.

Original documents may be required to be verified.

SL No	Type of Document	Please Tick
1	The forwarding letter of the tender	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	Technical bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	Supporting for technical bid	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	Financial bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	Certificate of registration/proof of ownership along address	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	Copy of Pan card/TIN	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	GST registration	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	Income tax return, Audited balanced sheet for last three years (2017-18, 2018-19 and 2019-2020)	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	Undertaking that the firm is not blacklisted by any government/private Organisation	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	Undertaking that the firm has no pending vigilance/ CBI case,	<input type="checkbox"/> YES <input type="checkbox"/> NO
11	Certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year , as per fall clause adhered by DGS/D and other government Organisation.	<input type="checkbox"/> YES <input type="checkbox"/> NO

***Compulsory**

(Signature)

Date:

Office Seal

Financial bid document

To,

The Secretary

Cane and Bamboo Cluster,

Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105.

Subject: Financial quotation for supply, delivery, Assembly, Installation and Operationalization of various machineries and equipments for **Cane and Bamboo Cluster, Nonipara, Kalchangpara, West Garo Hills, Meghalaya-794105.**

Dear Sir,

Please find the best possible quotation for supply of the listed items as follows:

Sl. No.	Name of Machine	Specifications	Quantity	Rate	Amount
1	Tool Kits	Bamboo hand tool kit	250		
2	Bamboo Cross Cutter	With extension table, with folding arrangement to hold the bamboo properly and collection tray with guide bar for require land for cutting. With electric motor 1HP 1440 RPM ISI makes, special bamboo T.C.T saw-14x1x2.5 with starter, tool kit.	1		
3	Thin Slicer Machine	With 1 HP elect. Motor, 'V' belt and on-off switch with tool kit	1		
4	Spare Blade	Spare (cutting Tools Etc)	1		
5	Bamboo mat blending machine	Bamboo made blending machine (professional mode)- With electric motor and -(6 ft plain weaving machine) standard accessories, (to making bamboo mat)	1		
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7	Bamboo Square Stick Machine (Two side)	Bamboo Square Stick Machine- With sliding movement for easy working with Elect. Motor 1 HP 3 HP 1440 RPM. V-Belt with starter and bamboo T.C.T saw- 14"x1"x2.5., (To cut the stick in required length Size)	1		
8	Bamboo Cutter with outside remover	With extension table, with folding arrangement to hold the bamboo properly and collection tray with guide bar for require land for cutting. With electric motor 1HP 1440 RPM ISI makes special bamboo T.C.T saw-14x1x2.5 with starter, tool kit.	1		
9	Bamboo Sander Machine	Bamboo sander machine- Disc dia: 250mm, Belt size: 150x1220 mm, Power required: 1HP 1440 RPM, (to sending & polishing of bamboo)	1		
10	Sand Belt	Belt size: 150x1220 mm,	1		
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17	Furnace (Heat Treatment)	Furnace (Heat Treatment)	1		
Total					

(Signature)

Date

Official Seal