

**Indian Institute of
Entrepreneurship**

An ISO 9001:2008 Certified Organization

Certified by Khadi & Village Industries
Commission

Lalmati, N.H. Bypass No.37 Guwahati 29

**Traditional Dress Making and
Embroidery Cluster**

Village: Satgharia, PO: Sipajhar,
Dist.: Darrang,
Pin-784145

GRIB inviting sealed quotations from authorised vendor/firms/suppliers for Supply, Delivery, Assembly, Installation and Operationalization of various handloom-based machines and equipments at Traditional Dress Making and Embroidery Cluster, Satgharia, Sipajhar, Darrang, Assam-784145.

I. GRIB is the Implementing agency for Traditional Dress Making and Embroidery Cluster, Sipajhar, Assam under the aegis of IIE as Nodal agency and Export Promotion Council for Handicrafts as the technical agency for the SFURTI Project Ministry of MSME. GRIB invites sealed quotations affixing court fee stamps of Rs.8.25 from authorized vendor/firms/suppliers for supply, Delivery, Assembly and Installation & Operationalization of various handloom based machines and equipments at **Traditional Dress Making and Embroidery Cluster, Satgharia, Sipajhar, Darrang, Assam-784145.**

General Details and Conditions

Description: Supply, assembling and installation & Operationalization of various handloom-based machines and equipments at **Traditional Dress Making and Embroidery Cluster, Satgharia, Sipajhar, Darrang, Assam-784145.**

1. Location: As specified in scope of work.
2. Price quoted will be inclusive of freight/transportation, taxes, charges, duty, transit insurance and installation and operationalization.
3. Tender document may be downloaded from the website www.iitraining.org
4. Period of delivery and installation: 60 working days from the day receipt of work order.
5. The other terms and Conditions applicable to this tender have been incorporated in the tender document.
6. Earnest Money Deposit amounting to **Rs. 67,844/-** (for general) and **Rs. 33,922/-** (for SC/ST) in favour of **“Traditional Dress Making & Embroidery”** shall be submitted individually along with the offer.
7. The Competent Authority reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
8. The estimated cost should be inclusive of GST.
9. Last date of submission the Tender Document: 07-09-2020 12.00 PM
10. Date & time of opening of tender: 07-09-2020 02.30 PM
11. If a Holiday falls on any of the schedule date, then schedule date shall be considered on next working day.
12. The tender should be submitted in accordance will the instructions and conditions and any tender not conforming thereto is liable to be rejected. The instruction shall form the part of the tender and contact. The tender shall be complete with all documents. The tender received without tender fee shall be rejected outright.
13. Price quoted should be inclusive of GST.

The duly signed and stamped tender shall be submitted at the address: **The Secretary, Traditional Dress Making & Embroidery Cluster, C/0- Indian Institute of Entrepreneurship, Near, Games Village, Lalmati, Guwahati, Assam-781029**, in a sealed envelope super scribing “**SUPPLY, DELIVERY, ASSEMBLY AND INSTALLATION & OPERATIONALIZATION OF VARIOUS HANDLOOM BASED MACHINES AND EQUIPMENTS AT TRADITIONAL DRESS MAKING AND EMBROIDERY CLUSTER, SATGHARIA, SIPAJHAR, DARRANG, ASSAM-784145**”. Including the following-

- The forwarding letter of the tender.
- Tender bid Performa.
- List of documents to be attached as per Checklist (enclosed as Annexure I).
- Bidders must provide **GST REGISTRATION CERTIFICATE** else bids will be automatically rejected.

A. Eligibility of the supplier:

1. Must have at least 3 years of experience of supplying such items (related Machines)
2. Must have at least Rs 14,00,000/- of annual turnover from the supply business.
3. Must not be blacklisted by any agency from supplying of such items in the five years.
4. Must have experience/ capability of providing on site services/post sale services.

B. Scope of Work

Type of Work: Supply, Commissioning, & Installation and Operationalization of various handloom-based machines and equipments at **Traditional Dress Making and Embroidery Cluster, Satgharia, Sipajhar, Darrang, Assam-784145**.

I. Must have evidence of supply such items in bulk in the last three financial year.

II. (a) List of Machineries and equipments

Sl. No.	Machine	Specifications	Rate	Quantity	Amount
1	Normal Handloom	Small Naraj, big naraj, Slea(Bonsom Kath), Steel Reed, Bao(Jakin), Dahi, Putal, Piker Nachani, Muthi, ,Garka, Sunga(Bamboo),Nata, Frame(Dig/Bani), samra, khila, muthi rasi, maku, jatar, cherki, cherki stand, bobin ,mahura,ful maku,bamboo chiary, bamboo guri, wood bench,4 post wooden frame.		95	
2	Warping drum	5 meter, Best Quality wood.		1	

3	Dyeing accessories	Dyeing vessels (stainless steel, 5L-2 nos, 20 L-2, 100L-2, Dyeing pot (Stainless Steel, 250 L-2, 500L-2, 1000L-2), Plastic Bucket (6L-2), Stainless Steel Mug (500 ml - 8), Glass rods with round ends (Diameter 1 cm and length 25 cm - 4 numbers), Cylinder (plastic-250 ml-8), Water Container (200L-8), Thermometer (Industrial Grade - 10), Pipettes (5 cc - 4, 25 cc - 4), Hand gloves (10 pair), Weight Balance (electronic, 0.1 gm to 5 kg - 2 nos), Heating Arrangements - LPG-Gas)		1	
4	Iron storing yarn and other products	3 doors Almirah- Godrej Interio H 76.7 x W 53.1 x D19.7 (All dimension in inches) weight 106 kg(1 with drawer) with Lock		1	
		3 doors Almirah- Godrej Interio H 76.7 x W 53.1 x D19.7 (All dimension in inches) weight 106 kg(1 without drawer) with Lock		1	
		Almirah Contemporary & Modern Style WxHxD: 1350mm x 2400 mm x 600mm (4 ft 5in x 7 ft 10in x 1 ft 11in) CRCA Steel with Power Coated Paint (Godrej)		1	
		Stepladder (7 step + platform) 8 feet		1	
		Cover basket		5	
		Sewing bag		8	
		Dustbin- big size		2	
5	Spinning machine	Iron machine, One set of Machine should consist of (Coarse Fillet-Motorized-One No., Fine Fillet- Motorized-One, Tape Draw Frame- Motorized-One, Roving Frame- Motorized-One)		10	
6	Calendering machine	Machine is used for calendaring and finishing to cloth. It also gives original size to the cloth which is shrinked while Dyeing, it also made M.S. Channel fixed with four roller with side roller and side stand		1	
7	Office Accessories (furniture)	Silver Steel Office Almirah (1)H 76.7 x W 53.1, Table (4) and Executive Chair (4), Plastic Chair (100)1 file cabinet – Steel & Style,1 green board (6ft X 4 ft), COFFEE MACHINE		LS	

8	Other Misc. Items	<p>1 Laptop (Intel Core i3 7th Gen, 15.6 inch FHD Laptop,8Gb / 1TB or above HDD / Windows 10 + MS office) 1,</p> <p>CCTV. Camera-(CP Plus 4 camera 1000 GB Hard Disk LED monitor, SMPS Power supply, wave BNC Connector, DC Pin, PBC Box, Installation charge, UPS,)</p> <p><u>Data Card (High Speed internet connectivity)</u>,</p> <p><u>Water Purifier (RO) from reputed brand</u>- [Product capacity-1.8-15liters/hr,installation type-Wall mounting, Booster pump voltage-24 V DC, Purica DLX/Purica EXCEL power consumption-26 watt, puric-25 watt, UV lamp-0.003 watt, SMPS-24 V DC output, AC mains-230V50Hz, weight-8.2kgs,Storage Tank-7 liter, Membrane type- TFC(thin film composite membrane) TDS reduction-90-95%, Dimension of purifier (LxWxH)-360x224x470mm,Dimension of Caeton (LxWxH)-415x270x545mm,],</p> <p><u>DSLR High Resolution,</u></p>		LS	
Total					

III. Packing, transportation and installation of the Machines:

The successful bidder is liable to supply as per the prescribed specifications only and also shall be responsible for packing, transportation; installation & operationalization and trail run of the machineries and equipments as per the following:

- a) The agency must pack and transport and deliver the machines at **Traditional Dress Making and Embroidery Cluster, Satgharia, Sipajhar, Darrang, Assam-784145.**
 - b) The agency shall install and demonstrate trail run of the machines and equipments at the **Traditional Dress Making and Embroidery Cluster, Satgharia, Sipajhar, Darrang, Assam-784145.**
- i) **TRAINING:** The bidder should impart suitable training to a group of cluster artisans for operation and maintenance of the machines during installation at the cluster site and if required separate training programme can be arranged with separate financial consideration.
 - ii) **SPARES:** The agency must provide required spare parts as and when required for at least 2 year as per the market price. The percent market price of the share part shall be mentioned along with the quotation.
 - iii) **SERVICES:** The agency must be able to provide post sale services as and when required with a separate Fees as per the market rate.

- iv) **MRLS & MANUALS:** The supplier must include manufacturer recommended list of spares & cost thereof for 2 years successful running of machine in their quotation. However, the same will not be considered for finalization of order.
- v) **GUARANTEE:** Supplier should give Bank guarantee 5% of quoted amount valid till period of work order for satisfactory performance of machines as per company norms from the date of successful installation of the machines.
- vi) **VALIDITY:** The validity for the supply of machineries will be two months (60 days) from the receipt of work order from GRIB (IA).

Forwarding Letter Format

(To be provided in the official letter head of the bidder)

To,

The Secretary

Traditional Dress Making and Embroidery Cluster,

Satgharia, Sipajhar, Darrang, Assam-784145

Sub: Supply, Delivery, Assembly, Installation and Operationalization of various handloom-based machines and equipments at **Traditional Dress Making and Embroidery Cluster, Satgharia, Sipajhar, Darrang, Assam-784145.**

Dear Sir,

With reference to the tender notification, we hereby submit our technical credibility and financial quotation for supplying of the listed machines. We agree that the tender document provided are true to our knowledge and sprit and if found incorrect, our application will be cancelled automatically and we are ready to provide the required bank guarantee for the supply/against the advance amount.

Sd/-

Secretary

Technical Bid Document

SI No	Criteria	List of enclosed Supporting documents
1	Experience of supplying handloom-based machines and related equipments- supply order copies	
2	Annual turnover from the supply business – annual audit reports	
3	Activities of similar work	
4	Experience of providing post sales services- order copies	

Sl.	Category Name	Sub-category	Details
01.	Certificates	Certificates	a) PAN Card. b) Copy of I.T. return for last 3 (three) financial years. c) GST registration No., GSTIN d) Professional Tax Paid Certificate e) Self attested copy of License with validity in the name of bidder.
02.	Company Detail(s)	Company Detail	
03.	Credentials	Credential	a) Performance as prime supplier for execution of similar nature of work for last 3 (three) years and details of work in hand.
04.	Financial Information	Financial Information	a) Copy of IT returns for last 3 financial years. b) Annual Audited Financial Report for last 3 years to be submitted for verification in respect of bidders for whom
05.	Earnest Money	Earnest Money	Earnest Money Deposit amounting to Rs. 67,845 /- (for general) and Rs. 33,922 /- (for SC/ST) in favour of “ Traditional Dress Making & Embroidery ” payable at Mangaldoi, Assam shall be submitted individually along with the offer.

Original documents may be required to be verified.

SL No	Type of Document	Please Tick
1	The forwarding letter of the tender	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	Technical bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	Supporting for technical bid	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	Financial bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	Certificate of registration/proof of ownership along address	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	Copy of Pan card/TIN	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	GST registration	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	Income tax return, Audited balanced sheet for last three years (2017-18, 2018-19 and 2019-2020)	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	Undertaking that the firm is not blacklisted by any government/private Organisation	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	Undertaking that the firm has no pending vigilance/ CBI case,	<input type="checkbox"/> YES <input type="checkbox"/> NO
11	Certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year, as per fall clause adhered by DGS/D and other government Organisation.	<input type="checkbox"/> YES <input type="checkbox"/> NO

***Compulsory**

(Signature)

Date:

Office Seal

Financial bid document

To,

The Secretary

Traditional Dress Making and Embroidery Cluster,

Satgharia, Sipajhar, Darrang, Assam-784145

Subject: Financial quotation for supply, delivery, Assembly, Installation and Operationalization of various handloom-based machines and equipments for **Traditional Dress Making and Embroidery Cluster, Satgharia, Sipajhar, Darrang, Assam-784145.**

Dear Sir,

Please find the best possible quotation for supply of the listed items as follows:

Sl. No.	Machine	Specifications	Rate	Quantity	Amount
1	Normal Handloom	Small Naraj, big naraj, Slea(Bonsom Kath), Steel Reed, Bao(Jakin), Dahi, Putal, Piker Nachani, Muthi, ,Garka, Sunga(Bamboo),Nata, Frame(Dig/Bani), samra, khila, muthi rasi, maku, jatar, cherki, cherki stand, bobin ,mahura,ful maku,bamboo chiary, bamboo guri, wood bench,4 post wooden frame.		95	
2	Warping drum	5 meter, Best Quality wood.		1	
3	Dyeing accessories	Dyeing vessels (stainless steel, 5L-2 nos, 20 L-2, 100L-2, Dyeing pot (Stainless Steel, 250 L-2, 500L-2, 1000L-2), Plastic Bucket (6L-2), Stainless Steel Mug (500 ml - 8), Glass rods with round ends (Diameter 1 cm and length 25 cm - 4 numbers), Cylinder (plastic-250 ml-8), Water Container (200L-8), Thermometer (Industrial Grade - 10), Pipettes (5 cc - 4, 25 cc - 4), Hand gloves (10 pair), Weight Balance (electronic, 0.1 gm to 5 kg - 2 nos), Heating Arrangements - LPG-Gas)		1	
4	Iron storing yarn and other products	3 doors Almirah- Godrej Interio H 76.7 x W 53.1 x D19.7 (All dimension in inches) weight 106 kg(1 with drawer) with Lock		1	
		3 doors Almirah- Godrej Interio H 76.7 x W 53.1 x D19.7 (All dimension in inches) weight 106 kg(1 without drawer) with Lock		1	
		Almirah Contemporary & Modern Style WxHxD: 1350mm x 2400 mm x 600mm(4 ft 5in x 7 ft 10in x 1 ft 11in) CRCA Steel with Power Coated		1	

		Paint(Godrej)			
		Stepladder(7 step + platform) 8 feet		1	
		Cover basket		5	
		Sewing bag		8	
		Dustbin- big size		2	
5	Spinning machine	Iron machine, One set of Machine should consist of (Coarse Fillet-Motorized-One No., Fine Fillet-Motorized-One, Tape Draw Frame-Motorized-One, Roving Frame-Motorized-One)		10	
6	Calendering machine	Machine is used for calendaring and finishing to cloth. It also gives original size to the cloth which is shrunk while Dyeing, it also made M.S. Channel fixed with four roller with side roller and side stand		1	
7	Office Accessories (furniture)	Silver Steel Office Almirah (1)H 76.7 x W 53.1, Table (4) and Executive Chair (4), Plastic Chair (100)1 file cabinet – Steel & Style,1 green board (6ft X 4 ft), COFFEE MACHINE		LS	
8	Other Misc. Items	1 Laptop (Intel Core i3 7 th Gen, 15.6 inch FHD Laptop,8Gb / 1TB or above HDD / Windows 10 + MS office) 1, CCTV. Camera -(CP Plus 4 camera 1000 GB Hard Disk LED monitor, SMPS Power supply, wave BNC Connector,DC Pin, PBC Box, Installation charge,UPS,) Broadband connection, KUTCHINA RO - [Product capacity-1.8-15liters/hr,installation type-Wall mounting, Booster pump volatge-24 V DC, Purica DLX/Purica EXCEL power consumption-26 watt, puric-25 watt, UV lamp-0.003 watt, SMPS-24 V DC output, AC mains-230V50Hz, weight-8.2kgs,Storage Tank-7 liter, Membrane type- TFC(thin film composite membarence) TDS reduction-90-95%, Dimension of purifier (LxWxH)-360x224x470mm,Dimension of Caeton (LxWxH)-415x270x545mm,] DSLR High Resolution,		LS	
				Total	

(Signature)
Date
Official S

**ANNEXURE-I
Checklist**

SL No	Type of Document	Please Tick
1	The forwarding letter of the tender	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	Technical bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	Supporting for technical bid	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	Financial bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	Certificate of registration/proof of ownership along address	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	Copy of Pan card/TIN	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	GST registration	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	Income tax return, Audited balanced sheet for last three years (2017-18, 2018-19 and 2019-2020)	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	Undertaking that the firm is not blacklisted by any government/private Organisation	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	Undertaking that the firm has no pending vigilance/ CBI case,	<input type="checkbox"/> YES <input type="checkbox"/> NO
11	Certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year, as per fall clause adhered by DGS/D and other government Organisation.	<input type="checkbox"/> YES <input type="checkbox"/> NO

***Compulsory**

(Signature)

Date

Official Seal