

**Indian Institute of
Entrepreneurship**

An ISO 9001:2015 Certified Organization

Certified by Khadi & Village Industries
Commission

Lalmati, N.H. Bypass No.37 Guwahati 29

**(Udalguri Handloom
Textile cluster)**

**Village Pakidiya, P.O Ekarabari
District, Udalguri Assam**

I. (Institute of Integrated Resource Management -IIRM) inviting sealed quotations from authorized firms/suppliers for Supply, Delivery, Assembly, Installation and Operationalization of various weaving/ textile-based machineries and equipment for Udalguri Handloom Textile Cluster.

(Institute of Integrated Resource Management-IIRM) is the Implementing agency for (Udalguri Handloom Textile cluster), Udalguri District of Assam. under the aegis of IIE as Nodal agency and (Margdarshak Development Projects & Consulting Pvt. Ltd- MDPC) as the technical agency for the SFURTI Project Ministry of MSME. (Institute of Integrated Resource Management- IIRM) invites sealed quotations affixing court fee stamps of Rs.8.25 from authorized vendor/firms/suppliers for supply, Delivery, Assembly and Installation & Operationalization of various machineries and equipment at (Udalguri Handloom Textile Cluster), Pakidiya village, District, Udalguri, Assam

A. General Details and Conditions

Description: Supply, assembling and installation & Operationalization of various weaving/textile-based machineries and equipment at (Udalguri Handloom Textile Cluster), Pakidiya village, District, Udalguri, Assam.

1. Location: As specified in scope of work.
2. Price quoted will be inclusive of freight/transportation, taxes, charges, duty, transit insurance and installation and operationalization.
3. Tender document may be downloaded from the website www.iitraining.org
4. Period of delivery and installation: 30 working days from the day receipt of work order.
5. The other terms and Conditions applicable to this tender have been incorporated in the tender document.
6. Estimated Amount is **Rs. 2,10,000/-**
7. Earnest Money Deposit amounting to **Rs. 4,200/--** (for general/OBC) and **Rs. 2,100/-** (for SC/ST) shall be submitted individually along with the offer.
8. The Competent Authority reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
9. The estimated cost should be inclusive of GST.
10. Last date of submission the Tender Document: 23rd September, 2020 and 01:00 pm

11. Date & time of opening of tender: 23rd September, 2020 and 02:00 pm
12. If a Holiday falls on any of the schedule date then schedule date shall be considered on next working day.
13. The tender should be submitted in accordance with the instructions and conditions and any tender not conforming thereto is liable to be rejected. The instruction shall form the part of the tender and contract. The tender shall be complete with all documents. The tender received without tender fee shall be rejected outright.
14. Price quoted should be inclusive of GST.

The duly signed and stamped tender shall be submitted at the address: The Director, Indian Institute of Entrepreneurship, Near Game Village, Lalmati, Guwahati, Assam- 781029 in a sealed envelope super scribing **“SUPPLY, DELIVERY, ASSEMBLY AND INSTALLATION & OPERATIONALIZATION OF VARIOUS Weaving/ Textile BASED MACHINERIES AND EQUIPMENTS AT (UDALGURI HANDLOOM TEXTILE CLUSTER), PAKIDIYA VILLAGE, UDALGURI DISTRICT, ASSAM, .** Including the following-

- The forwarding letter of the tender.
- Tender bid Performa.
- List as per Checklist (enclosed as Annexure I).
- Bidders must provide **GST REGISTRATION CERTIFICATE** else bids will be automatically rejected.

B. Eligibility of the supplier:

1. Must have least 2 years of experience of supplying such items (related Machines)
2. Must have at least **Rs. 84,000/-** of annual turnover from the supply business.
3. Must not be black listed by any agency from supplying of such items in the five years.
4. Must have experience/ capability of providing on site services/post sales services.

C. Scope of Work

I. Type of Work: Supply, Commissioning, & Installation following machines and equipment at (Udalguri Handloom Textile Cluster), Pakidiya village, Udalguri District, Assam

- a. Must have evidence of supply such items in bulk in the last financial year.

II. (a) List of Machineries and equipment

GROUP B

| Sl. | Parameter | Specification | Quantity to be purchased | Unit price | Amount. |
|-----------------------|-----------------------------|---|--------------------------|------------|---------|
| 1. | Sewing machine | | 5 | | |
| | <i>Specification</i> | Similar to Model no. DDL 8100 e JUKI | | | |
| | <i>Warranty</i> | 1 year | | | |
| | | | | | |
| 2 | Overlock/ Interlock machine | | 1 | | |
| | <i>Specifications</i> | Similar to E 4 model of JACK | | | |
| | <i>Warranty</i> | 1 year | | | |
| | | | | | |
| 3 | Pico machine | | 2 | | |
| | <i>Specifications</i> | Similar to USHA Janome Dream Stitch Auto Zig Zag electric | | | |
| | <i>Warranty</i> | 1 year | | | |
| Estimated Cost | | | | | |

III. Packing, transportation and installation of the Machines:

The successful bidder is liable to supply as per the prescribed specifications only and also shall be responsible for packing, transportation; installation & operationalization and trail run of the machineries and equipment as per the following:

- a) The agency has to pack and transport the machines to the various clusters at (Udalguri Handloom Textile Cluster), Pakidiya village, Udalguri District, Assam.
- b) The agency shall install and demonstrate trail run of the machines at the (Udalguri Handloom Textile Cluster), Pakidiya village, Udalguri District, Assam.
- i) **TRAINING:** The bidder should impart suitable training to a group of cluster artisans for operation and maintenance of the machines during installation at the cluster site and if required separate training programme can be arranged with separate financial consideration.
- ii) **SPARES:** The agency has to provide required spare parts as and when required for at least 2 years as per the market price. The percent market price of the share part shall be mentioned along with the quotation.
- iii) **SERVICES:** The agency must be able to provide post sale services as and when required with a separate Fees as per the market rate.

iv) **MRLS & MANUALS:** The supplier has to include manufacturer recommended list of spares & cost thereof for 2 years successful running of machine in their quotation. However, the same will not be considered for finalization of order.

v) **GUARANTEE:** Supplier should give Bank guarantee 5% of quoted amount valid till period of work order for satisfactory performance of machines as per company norms from the date of successful installation of the machines.

vi) **VALIDITY:** The validity for the supply of machineries will be two months (60 days) from the receipt of the work order from Institute of Integrated Resources Management - IIRM.

| | Category Name | Sub-category | Details |
|-----|-----------------------|-----------------------|---|
| 01. | Certificates | Certificates | a) PAN Card. b) Copy of I.T. return for last 3 (three) financial years. c) GST registration No., GSTIN d) Professional Tax Paid Certificate e) Self attested copy of License with validity in the name of bidder. |
| 02. | Company Detail(s) | Company Detail | |
| 03. | Credentials | Credential | a) Performance as prime supplier for execution of similar nature of work for last 3 (three) years and details of work in hand. |
| 04. | Financial Information | Financial Information | a) Copy of IT returns for last 3 financial years. b) Annual Audited Financial Report for last 3 years to be submitted for verification in respect of bidders for whom |
| 05. | Earnest Money | Earnest Money | EMD of Rs. 4,200/-- (for general/OBC) and Rs. 2,100/- (for SC/ST) in favour of "Udalguri Handloom Textile Cluster" payable at Guwahati shall be submitted individually along with the offer. |

Forwarding Letter Format
(To be provided in the official letter head of the bidder)

To,

The Secretary
Udalguri Handloom Textile Cluster
Institute of Integrated Resources Management – IIRM
B.S Road, Rangapukhirpar, Tezpur
Sonitpur, Assam

Sub: Supply, Delivery, Assembly, Installation and Operationalization of various weaving/textile-based machineries and equipment at (Udalguri Handloom Textile cluster), Pakidiya village, P.O Ekarabari, District, Udalguri Assam

Dear Sir,

With reference to the tender notification, we hereby submit our technical credibility and financial quotation for supplying of the listed machines. We agree that the tender document provided are true to our knowledge and sprit and if found incorrect, our application will be cancelled automatically and we are ready to provide the required bank guarantee for the supply/against the advance amount.

Sd/-

Secretary

Technical Bid Document

| SI No | Criteria | List of enclosed Supporting documents |
|-------|--|---------------------------------------|
| 1 | Experience of supplying various weaving/textile-based machineries and equipment- supply order copies | |
| 2 | Annual turnover from the supply business – annual audit reports | |
| 3 | Activities of similar work | |
| 4 | Experience of providing post sales services- order copies | |

| SL No | Type of Document | Please Tick |
|-------|---|---|
| 1 | The forwarding letter of the tender | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 2 | Technical bid document | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3 | Supporting for technical bid | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 4 | Financial bid document | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 5 | Certificate of registration/proof of ownership along address | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 6 | Copy of Pan card/TIN | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 7 | GST registration | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 8 | Income tax return, Audited balanced sheet for last three years | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 9 | Undertaking that the firm is not blacklisted by any government/private Organization | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 10 | Undertaking that the firm has no pending vigilance/ CBI case, | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 11 | Certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year, as per fall clause adhered by DGS/D and other government Organization. | <input type="checkbox"/> YES <input type="checkbox"/> NO |

***Compulsory**

(Signature)

Date:

Office Seal

Financial bid document

To,

The Secretary

Udalguri Handloom Textile Cluster

Institute of Integrated Resources Management – IIRM

B.S Road, Rangapukhirpar, Tezpur

Sonitpur, Assam

Subject: Financial quotation for supply, delivery, Assembly, Installation and Operationalization various weaving/ textile-based machineries and equipment at (Udalguri Handloom Textile cluster), Pakidiya village, P.O Ekarabari, District, Udalguri Assam

Dear Sir,

Please find the best possible quotation for supply of the listed items as follows:

| Sl. | Parameter | Specification | Quantity to be purchased | Unit price | Amount. |
|-----------------------|-----------------------------|---|--------------------------|------------|---------|
| 1. | Sewing machine | | 5 | | |
| | <i>Specification</i> | Similar to Model no. DDL 8100 e JUKI | | | |
| | <i>Warranty</i> | 1 year | | | |
| | | | | | |
| 2 | Overlock/ Interlock machine | | 1 | | |
| | <i>Specifications</i> | Similar to E 4 model of JACK | | | |
| | <i>Warranty</i> | 1 year | | | |
| | | | | | |
| 3 | Pico machine | | 2 | | |
| | <i>Specifications</i> | Similar to USHA Janome Dream Stitch Auto Zig Zag electric | | | |
| | <i>Warranty</i> | 1 year | | | |
| | | | | | |
| Estimated Cost | | | | | |

(Signature)

Date

Official Seal

ANNEXURE-I
Checklist

| SL No | Type of Document | Please Tick |
|--------------|---|---|
| 1 | The forwarding letter of the tender | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 2 | Technical bid document | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 3 | Supporting for technical bid | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 4 | Financial bid document | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 5 | Certificate of registration/proof of ownership along address | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 6 | Copy of Pan card/TIN | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 7 | GST registration | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 8 | Income tax return, Audited balanced sheet for last three years | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 9 | Undertaking that the firm is not blacklisted by any government/private Organization | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 10 | Undertaking that the firm has no pending vigilance/ CBI case, | <input type="checkbox"/> YES <input type="checkbox"/> NO |
| 11 | Certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year, as per fall clause adhered by DGS/D and other government Organization. | <input type="checkbox"/> YES <input type="checkbox"/> NO |

***Compulsory**

(Signature)

Date

Official Seal