

**Indian Institute of  
Entrepreneurship**

An ISO 9001:2015 Certified Organization

Certified by Khadi & Village Industries  
Commission

Lalmati, N.H. Bypass No.37 Guwahati 29

**Dhemechi Organic Green Tea  
Cluster**

**Dhemechi Gaon Panchayat,  
Moran Revenue Circle, district  
Dibrugarh, Assam- 785675,  
India**

**Dhemechi Organic Green Tea Cluster, inviting sealed quotations from authorised firms/suppliers for Procurement, Delivery, Assembly, Installation, Commissioning of Green Tea Manufacturing Machinery and Equipment for tea factory on Lump-sum turnkey (LSTK) basis including test certificates as necessary for Dhemechi Organic Green Tea Cluster, Dhemechi Gaon Panchayat, Moran Revenue Circle, district Dibrugarh, Assam.**

Organic Small Tea Growers Association, Dhemechi Gaon Panchayat, Moran Revenue Circle, district Dibrugarh, Assam under the aegis of IIE as Nodal agency and Assam Don Bosco University as the technical agency for the SFURTI Project, Ministry of MSME. Organic Small Tea Growers Association, Dhemechi Gaon Panchayat, Dibrugarh, Assam invites sealed quotations affixing court fee stamps of Rs.8.25 from authorised vendor/firms/suppliers for Procurement, Delivery, Assembly, Installation, Commissioning various Green Tea Manufacturing Machinery and Equipment for tea factory on Lump-sum turnkey (LSTK) basis including test certificates as necessary for Dhemechi Organic Green Tea Cluster, Dhemechi Gaon Panchayat, Dibrugarh, Assam.

**A. General Details and Conditions**

Description: Procurement, Delivery, Assembly, Installation, Commissioning of **Green Tea Manufacturing Machinery and Equipment** for tea factory on Lump-sum turnkey (LSTK) basis including test certificates as necessary for Dhemechi Organic Green Tea Cluster, Dhemechi Gaon Panchayat, Moran Revenue Circle, district Dibrugarh, Assam.

1. Location: As specified in the scope of work.
2. Price quoted will be inclusive of freight/transportation, taxes, charges, duty, transit insurance and installation and operationalisation.
3. Tender document may be downloaded from the website [www.iitraining.org](http://www.iitraining.org)
4. Period of delivery and installation: 30 working days from the day receipt of the work order.
5. The other terms and Conditions applicable to this tender have been incorporated in the tender document.
6. **Estimated value of work: Rs 1,10,49,890/-**
7. Earnest money deposit amounting to **Rs. ₹ 2,20,998 (For General)** and **₹ 1,10,499 (For S.C. & S.T.)** shall be submitted individually along with the offer.

8. The Competent Authority reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
9. The estimated cost should be inclusive of GST.
10. Last date of submission the Tender Document: 14<sup>th</sup> September, 2020; 01:00 PM
11. Date & time of opening of tender: 14<sup>th</sup> September, 2020; 02:00 PM
12. If a Holiday falls on any of the scheduled dates, then schedule date shall be considered on the next working day.
13. The tender should be submitted in accordance will the instructions and conditions and any tender not conforming thereto is liable to be rejected. The instruction shall form the part of the tender and contact. The tender shall be complete with all documents. The tender received without tender fee shall be rejected outright.
14. Price quoted should be inclusive of GST.

The duly signed and stamped tender shall be submitted at the address: Director, Indian Institute of Entrepreneurship (IIE), Lalmati, Guwahati-29 in a sealed envelope scribing: **“Procurement, Delivery, Assembly, Installation, Commissioning of Green Tea Manufacturing Machinery and Equipment for tea factory on Lump-sum turnkey (LSTK) basis for Dhomechi Organic Green Tea Cluster, Dhomechi Gaon Panchayat, Dibrugarh, Assam- 785675”**.

**Including the following-**

- The forwarding letter of the tender.
- Tender bid Performa.
- List as per Checklist (enclosed as Annexure I).
- Bidders must provide **GST REGISTRATION CERTIFICATE** else bids will be automatically rejected.

**B. Eligibility of the supplier:**

1. Must have at least two years of experience of supplying such items (related Machines)
2. Must have at least Rs 44,19,956.00 of annual turnover from the supply business.
3. Must not be blacklisted by any agency from supplying such items in the five years.
4. Must have experience/ capability of providing on-site services/post-sales services.

**C. Scope of Work**

**I. Type of Work:** Procurement, Delivery, Assembly, Installation, Commissioning of Green Tea Manufacturing Machinery and Equipment for tea factory on Lump-sum turnkey (LSTK) basis including test certificates as necessary for Dhomechi Organic Green Tea Cluster, Dhomechi Gaon Panchayat, Moran Revenue Circle, district Dibrugarh, Assam- 785675.”

- a. Must have evidence of supply such items in bulk in the last financial year.

## II. (a) List of Machinery and Equipment:

S.I. No.	Machine name	Specification	Quantity to be Purchased (in numbers)	Rate (in Rs.)	Amount (in Rs.)
1	Baby Boiler	100 Kg / Hour evaporation with all accessories complete in all respects	1		
2	Green Tea Roaster (Steam)	Capacity 60-70 kgs per shift with driving unit complete in all respects	2		
3	Tea Rolling Machine (Brass)	Output: 60-80 Feeding Value Capacity (KG/Batch) 60-100kg Motor power 4kW The diameter of rolling cylinder 65cm Depth of rolling cylinder 49cm Revolutions per minute(rpm) 45±5 with Motor and Trimmer complete in all respects	3		
4	Chain Plate Tea Dryer (Tea Contacting Parts (Chain), Made of Common Steel)	Output 200-250kg/h Motor power 1.5kW Blower Power 7.5kw Smoke exhauster power 1.5kw Drying tray 8 Drying area 30sqm with computer controller with coal/wood fired Heater with computer controller complete in all respects.	1		
5	Myddleton Sorter with Pesticide minimising unit	It should be fitted with solid teak wooden frame including Aluminium dimple tray complete in all respect with Motor 1 H.P. 1500 RPM. Capacity 1000 Kg per standard shift.	1		
6	Arnott Sorter Complete with Pesticide minimising unit	Travel: 12 mm in the horizontal plane backwards and forward Trays: Five in numbers in standard sizes or as desired by customers Sorting Capacity of fine tea Complete in all respect along with 5 Nos S.S. Wire Mesh but with 2 H.P. x 1500 RPM Motor Capacity 1000 Kg, per standard shift.	1		
7	Tea Stalk Sorter (Tea Contacting Parts Made of	OUTPUT - 80-120 KG/HR. Trough Plate layer Seven Trough plate width 0.82 Mts,	1		

	Stainless Steel)	Required minimum power 0.55 Kw complete in all respects			
8	Axial Flow Fan With Motor	FAN SIZE - 24" POWER 2HP complete in all respects	3		
9	Diesel Generator Set	KVA: 62.5 KW: 50 Power (H.P.): 84 @1500 R	1		
10	Brush Cutter	52 CC, 2-Stroke Engine, Nylon Cutter, three Teeth Blade, Side-Pack, N.W./G.W.: 8.8/7.8kg	5		
11	Tea Pruning Machine	Automation Grade Semi-Automatic Weight 6.3 KG Engine Type Petrol Displacement 40CC Engine 2 STROKE Fuel Type PETROL Capacity 2.2 HP Power 1.6 KW Fuel Tank Capacity 650 ML Fuel Used Petrol	5		
12	Water Supply & impurity removal plant along with water testing report	Reverse Osmosis System with U.V., Ozonisation FRP BASED-Fully Automatic (Note: Raw Water Analysis Report Required) Capacity 5000 litres in 8 Hours	1		
13	Tea Plucking machine	Cutting width(mm): 500 Rated moving speed: 6500r/min, Displacement: 25.4cc	5		
14	Procurement. Installation & Commissioning of Electrical Equipments including test certificates on LSTK Basis	As a package on LSTK basis for	1		
15	Withering Trough	74 Sq. Mts. Complete with latest model style	3		
<b>TOTAL in Rs.</b>					

### III. Packing, transportation and installation of the Machines:

The successful bidder is liable to supply as per the prescribed specifications only and also shall be responsible for packing, transportation; installation & operationalisation and trial run of the machinery and equipment as per the following:

- a) The agency has to pack and transport the equipment and accessories to **Dhemechi Organic Green Tea Cluster, Dhemechi Gaon Panchayat, Dibrugarh, Assam – 785675.**
  - b) The agency shall install and demonstrate trial run of the machines at the **Dhemechi Organic Green Tea Cluster, Dhemechi Gaon Panchayat, Dibrugarh, Assam – 785675.**
- i) **TRAINING:** The bidder should impart suitable training to a group of cluster artisans for operation and maintenance of the machines during installation at the cluster site and if required separate training programme can be arranged with separate financial consideration.
- ii) **SPARES:** The agency has to provide required spare parts as and when required for at least two years as per the market price. The present market price of the spare part shall be mentioned along with the quotation.
- iii) **SERVICES:** The agency must be able to provide post-sale services as and when required with a separate Fees as per the market rate.
- iv) **MRLS & MANUALS:** The supplier has to include manufacturer recommended list of spares & cost thereof for two years successful running of the machine in their quotation. However, the same will not be considered for finalisation of the order.
- v) **GUARANTEE:** Supplier should give Bank guarantee 5% of quoted amount valid till the period of work order for satisfactory performance of machines as per company norms from the date of successful installation of the machines.
- vi) **VALIDITY:** The validity for the supply of machinery will be three months (90 days) from the receipt of the work order from Dhemechi Organic Green Tea Cluster.

	Category Name	Sub-category	Details
01.	Certificates	Certificates	a) PAN Card. b) Copy of I.T. return for last 3 (three) financial years. c) GST registration No., GSTIN d) Professional Tax Paid Certificate e) Self-attested copy of License with validity in the name of the bidder.
02.	Company Detail(s)	Company Detail	
03.	Credentials	Credential	a) Performance as a prime supplier for the execution of similar nature of work for last 3 (three) years and details of work in hand.

04.	Financial Information	Financial Information	a) Copy of I.T. returns for the last three financial years. b) Annual Audited Financial Report for the last three years to be submitted for verification in respect of bidders
05.	Earnest Money	Earnest Money	EMD of ₹ 2,20,998 (For General) and ₹ 1,10,499 (For SC/ST). in favour of “Dhemachi Organic Green Tea Cluster”, Payable at Guwahati shall be submitted individually along with the offer.

**Forwarding Letter Format**  
**(To be provided in the official letterhead of the bidder)**

**To,**

**The Secretary**

**Dhemechi Organic Green Tea Cluster**

**Dhemechi Gaon Panchayat, Dibrugarh, Assam - 785675.**

Sub: Financial quotation for Procurement, Installation & commissioning of Green Tea Manufacturing Machinery and Equipment for tea factory on LSTK Basis for Dhemechi Organic Green Tea Cluster, Dhemechi Gaon Panchayat, Dibrugarh, Assam - 785675 on LSTK basis.

Dear Sir,

With reference to the tender notification, we hereby submit our technical credibility and financial quotation for supplying of the listed machines. We agree that the tender document provided are true to our knowledge and sprit and if found incorrect, our application will be cancelled automatically and we are ready to provide the required bank guarantee for the supply/against the advance amount.

(Signature)

Date:

Official Seal

**Technical Bid Document**

SI No	Criteria	List of enclosed Supporting documents
1	Experience of supplying Green Tea machines- supply order copies	
2	Annual turnover from the supply business – annual audit reports	
3	Activities of similar work	
4	Experience of providing post-sales services- order copies	

S.L. No	Type of Document	Please Tick
1	The forwarding letter of the tender	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	Technical bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	Supporting for technical bid	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	Financial bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	Certificate of registration/proof of ownership along with the address	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	Copy of Pan card/TIN	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	GST registration	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	Income tax return, Audited balance sheet for the last three days (2015-16)	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	Undertaking that the firm is not blacklisted by any government/private Organisation	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	Undertaking that the firm has no pending vigilance/ CBI case,	<input type="checkbox"/> YES <input type="checkbox"/> NO
11	A certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year, as per fall clause adhered by DGS/D and other government Organisation.	<input type="checkbox"/> YES <input type="checkbox"/> NO

**\*Compulsory**

(Signature)

Date:

Official Seal



**Financial bid document**

To,

**The Secretary**

**Dhemechi Organic Green Tea Cluster**

**Dhemechi Gaon Panchayat, Dibrugarh, Assam - 785675.**

Subject: Financial quotation for Procurement, Installation & commissioning of Green Tea

Manufacturing Machinery and Equipment for tea factory on LSTK Basis for Dhemechi

Organic Green Tea Cluster, Dhemechi Gaon Panchayat, Dibrugarh, Assam - 785675 on LSTK basis.

Dear Sir,

Please find the best possible quotation for supply of the listed items as follows:

<b>S.I. No.</b>	<b>Machine name</b>	<b>Specification</b>	<b>Quantity to be Purchased (in numbers)</b>	<b>Rate (in Rs.)</b>	<b>Amount (in Rs.)</b>
1	Baby Boiler	100 Kg / Hour evaporation with all accessories complete in all respects	1		
2	Green Tea Roaster (Steam)	Capacity 60-70 kgs per shift with driving unit complete in all respects	2		
3	Tea Rolling Machine (Brass)	Output: 60-80 Feeding Value Capacity (KG/Batch) 60-100kg Motor power 4kW The diameter of rolling cylinder 65cm Depth of rolling cylinder 49cm Revolutions per minute(rpm) 45±5 with Motor and Trimmer complete in all respects	3		
4	Chain Plate Tea Dryer (Tea Contacting Parts (Chain), Made of Common Steel)	Output 200-250kg/h Motor power 1.5kW Blower Power 7.5kw Smoke exhauster power 1.5kw Drying tray 8 Drying area 30sqm with computer controller with coal/wood fired Heater with computer controller complete in all respects.	1		
5	Myddleton Sorter with Pesticide minimising unit	It should be fitted with solid teak wooden frame including Aluminium dimple tray complete in all respect with Motor 1 H.P. 1500 RPM. Capacity 1000 Kg per standard	1		

		shift.			
6	Arnott Sorter Complete with Pesticide minimising unit	Travel: 12 mm in the horizontal plane backwards and forward Trays: Five in numbers in standard sizes or as desired by customers Sorting Capacity of fine tea Complete in all respect along with 5 Nos S.S. Wire Mesh but with 2 H.P. x 1500 RPM Motor Capacity 1000 Kg, per standard shift.	1		
7	Tea Stalk Sorter (Tea Contacting Parts Made of Stainless Steel)	OUTPUT - 80-120 KG/HR. Trough Plate layer Seven Trough plate width 0.82 Mts, Required minimum power 0.55 Kw complete in all respects	1		
8	Axial Flow Fan With Motor	FAN SIZE - 24" POWER 2HPcomplete in all respects	3		
9	Diesel Generator Set	KVA: 62.5 KW: 50 Power (H.P.): 84 @1500 R	1		
10	Brush Cutter	52 CC, 2-Stroke Engine, Nylon Cutter, three Teeth Blade, Side-Pack, N.W./G.W.: 8.8/7.8kg	5		
11	Tea Pruning Machine	Automation Grade Semi-Automatic Weight 6.3 KG Engine Type Petrol Displacement 40CC Engine 2 STROKE Fuel Type PETROL Capacity 2.2 HP Power 1.6 KW Fuel Tank Capacity 650 ML Fuel Used Petrol	5		
12	Water Supply & impurity removal plant along with water testing report	Reverse Osmosis System with U.V., Ozonisation FRP BASED-Fully Automatic (Note: Raw Water Analysis Report Required) Capacity 5000 litres in 8 Hours	1		
13	Tea Plucking machine	Cutting width(mm): 500 Rated moving speed: 6500r/min, Displacement: 25.4cc	5		

14	Procurement. Installation & Commissioning of Electrical Equipments including test certificates on LSTK Basis	As a package on LSTK basis for	1		
15	Withering Trough	74 Sq. Mts. Complete with latest model style	3		
<b>TOTAL in Rs.</b>					

**(Signature)**

**Date**

**Official Seal**

**ANNEXURE-I  
Checklist**

<b>SL No</b>	<b>Type of Document</b>	<b>Please Tick</b>
1	The forwarding letter of the tender	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	Technical bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	Supporting for technical bid	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	Financial bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	Certificate of registration/proof of ownership along with the address	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	Copy of Pan card/TIN	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	GST registration	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	Income tax return, Audited balance sheet for the last three days(2015-16)	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	Undertaking that the firm is not blacklisted by any government/private Organisation	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	Undertaking that the firm has no pending vigilance/ CBI case,	<input type="checkbox"/> YES <input type="checkbox"/> NO
11	A certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year, as per fall clause adhered by DGS/D and other government Organisation.	<input type="checkbox"/> YES <input type="checkbox"/> NO

**\*Compulsory**

**(Signature)**

**Date**

**Official Seal**