



Indian Institute of Entrepreneurship (IIE)
**(An autonomous organization under the Ministry of Skill Development & Entrepreneurship
Government of India)**
**Basistha Chariali, Lalmati, 37, National Highway Bypass
Guwahati – 781029, Assam**

Date – 16.03.2020

Invitation of Quotation

Indian Institute of Entrepreneurship invites **Invitation of Quotation** from authorized Piaggio dealers **(in the Jurisdiction of Arunachal Pradesh only)** for procurement of Vehicles, deliverable at Diyun, Changlang District, Arunachal Pradesh. The last date of submission is **25.03.2020 till 15:00 hours** and the same will be opened at **16:00 hours**. For other details the applicants may visit the official website www.iielearning.org.

Sd/-
Administrative Officer
Indian Institute of Entrepreneurship
Basistha Chariali, Lalmati, 37 National Highway Bypass
Guwahati –781029, Assam

Terms and Conditions

1. The Expression of Interest will comprise of two bid system -
 - A. Technical Bid
 - B. Financial Bid
2. The selection will be based on technical bid. Only the expressers who qualify the technical criteria will be considered for further evaluation of their financial bids.
3. A demand draft of Rs. 12,000 as EMD may be drawn in favour of The Director, IIE.
4. A draft / cash of Rs. 500 as tender fees is to be submitted with the tender.
5. The technical bids should be submitted as per **Annexure – I** in a separately sealed envelope.
6. The financial bids should be submitted as per **Annexure – II** in a separately sealed envelope.
7. The EOI should include trade licence and all relevant documents for dealing in similar kind of work.
8. The quoted rates should be inclusive of GST, labour, transportation and other charges.
9. All payments will be made only after completion of work subject to the receipt of authorized tax invoices and bills. The proper receipt of goods from the concerned authority at Diyun circle, Changlang district, Arunachal Pradesh should also reach the institute preceding any payment.
10. The required quantity of items is only tentative and may vary in the final work order.
11. The undersigned does not himself bound to accept the lowest rate and reject any or all quotation without assigning any reason thereof.
12. Sealed EOIs should be submitted to **Indian Institute of Entrepreneurship** Basistha Chariali, Lalmati, 37 National Highway Bypass Guwahati – 781029, Assam super scribing ‘Supply of Vehicles at Diyun, Arunachal Pradesh’ on or before **25.03.2020** at 15:00 hours.
13. Technical and Financial bid may be enclosed separately in sealed envelopes mentioning clearly the following “Technical Bid” and “Financial Bid” above the enclosed envelope.

Sd/-
Administrative Officer (i/c)
Indian Institute of Entrepreneurship
Basistha Chariali, Lalmati, 37 National Highway Bypass
Guwahati –781029, Assam

CHECKLIST

Sl No	Particulars	Submitted (Yes / No)	Remarks
1.	Trade License		
2.	PAN Card		
3.	GST Certificate		

Authorised signatory with seal

Financial Bid Pro Forma

SL No.	Vehicle	Quantity	Registration Fee	Insurance Fee	Extended Warranty Fee	Other Taxes (if applicable)
1	Piaggio Ape	2				

❖ Final rate to be inclusive of GST charges

Authorised signatory with seal