

**Indian Institute of
Entrepreneurship**

Lalmati, N.H. Bypass
No.37Guwahati 29

**Traditional Dress
Making & Embroidery
Cluster, Kokrajhar,
Assam**

Inviting sealed quotations from authorized firms/suppliers for Supply, Delivery, Assembly, Installation & Operationalization and training thereof various handloom based machineries and equipments for Traditional Dress Making & Embroidery Cluster, Kokrajhar, Assam.

A. Anjali Sukhati SHG foundation is the Implementing agency for Traditional Dress Making & Embroidery Cluster, Kokrajhar, Assam under the aegis of IIE as Nodal agency and EPCH clusters as the technical agency for the SFURTI Project Ministry of MSME. Anjali Sukhati SHG foundation invites sealed quotations affixing court fee stamps of Rs.8.25 from authorized vendor/firms/suppliers for supply, Delivery, Assembly and Installation & Operationalization of various machineries and equipments at Traditional Dress Making & Embroidery Cluster, Kokrajhar, Assam.

B. General Details and Conditions

1. Description: Supply, Delivery, Assembling and Installation & Operationalization of various handloom based machineries and equipments.
2. Location: As specified in scope of work.
3. Price quoted will be inclusive of freight/transportation, taxes, charges, duty, transit insurance and installation and operationalization.
4. Tender document may be downloaded from the website www.iie.gov.in
5. Period of delivery and installation: 30 working days from the day receipt of work order.
6. The other terms and Conditions applicable to this tender have been incorporated in the tender document.
7. Earnest Money Deposit amounting to Rs. 1,34,000/- (for general) and Rs. 67,000/- (for SC/ST) shall be submitted individually along with the offer
8. The Competent Authority reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
9. Last date of submission the Tender Document: 12 pm 22-01-2020
10. Date & time of opening of tender: 12 pm 23-01-2020
11. If a Holiday falls on any of the schedule date then the schedule date (submission & opening both) shall be considered on next working day.
12. The tender should be submitted in accordance with the instructions and conditions and any tender not conforming thereto is liable to be rejected. The instruction shall form the part of the tender and contact. The tender shall be complete with all documents. The tender received without tender fee shall be rejected outright.
13. The duly signed and stamped tender shall be submitted at the address: Gwjwnpuri, Kokrajhar, Ward No-4, P.O. Kokrajhar P.S & Dist- Kokrajhar, Assam (BTAD) Pin No-783370 in a sealed envelope super scribing **“SUPPLY, DELIVERY, ASSEMBLY AND INSTALLATION OF VARIOUS HANDLOOM MACHINERIES AND EQUIPMENTS at TRADITIONAL DRESS MAKING & EMBROIDERY CLUSTER, KOKRAJHAR, ASSAM”**.

Including the following-

- The forwarding letter of the tender.
- Tender bid Proforma.
- List as per Checklist (enclose as Annexure I).

14. Bidders must provide **GST REGISTRATION CERTIFICATE** else bids will be automatically rejected.

15. Price quoted should be inclusive of GST.

C. Eligibility of the supplier:

1. Must have least 2 years of experience of supplying such items (Handloom and related Machines)
2. Must have at least Rs. 25 Lakhs of annual turnover from the supply business.
3. Must not be black listed by any agency from supplying of such items in the five years.
4. Must have experience of providing post sales services.

D. Scope of Work

I. Type of Work: Supply, Commissioning, & Installation following machines and equipments at Traditional Dress Making & Embroidery Cluster, Kokrajhar, Assam.

II. (a) List of Machineries and equipments

Sl. No	Machine Name	Technical Specification	Quantity (in Nos)	Price per unit	Amount (Rs. In Lakhs)
1	Looms and Accessories	Stand wood frame 6 Post(Sal Kath measuring post height 6.5 ft.width 4/4 ft.extra wood 3/3), Stand wood frame 4 post(Sal kath)	20		
2	Jacquard	Jacquard Machine Wood Frame, Small Naraj, Big Naraj(Length 6.5ft weidth 5ft), Slea(Bonsom Kath),General Jacquard Machine(Duby) 120/160 no; Steel Reed, Bao(Jakin), Dahi, Putal, Piker Nachani, Muthi, Sirakh/Harnish,Garka, Sunga(Bamboo),Nata, Frame(Dig/Bani),Flay Sattle,HandSattle,SteelBar,Khela, MuthiRope,Spinner(Hand Jotor),Bobin,Pen(Mohura),Ball Bearing machine.(preferably Aahu,Titasafa, Bonsoom, Sal and Segonkath)	10		
3	Warping Drum	Sal Kath	2		
4	Dyeing Accessories	Steel Vessel of 20litres capacity(60nos),Bamboo stick (60nos), Steel vessel of 40litres capacity(60nos),Steel mug(60nos),Plastic bucket(60nos),Glass ros(60nos),Gas sula with tank(10nos),Eri yarn(200kg), 26s gray cotton yarn(200kg),Soda ash(200kg),Caustic soda(100kg),Monopol soap(50kg),Common salt(50kg),Bleaching powder(50kg),Sulpuric acid(50litre),HCL(50litre),Acitic	1		

		acid(10litre),Alum(50kgs),Copper Sulphate(50kgs),Potassium Dichromate(50kgs),Robin blue(200litre),Natural dye(20kg),TRO(200Litre).			
5	Iron storing Yarn and Other Products		15		
6	Reeling/Spinning Machine	Iron machine	10		
7	Calendering Machine		1		
8	Sewing machine(Manual)	USHA/SINGER	50		
9	Embroidery machine	USHA/SINGER	5		
10	Office accessories(Furniture etc)	Showcase, Table and chair, furniture	LS		
11	Distribution of Looms and accessories	Tat Sal Kath, Stand wood frame 6 Post	50		
12	Other Accessories	Handloom with set(Stand wood frame 6post,Sal kath measuring post height 6.5 ft.width 4/4ft.extra wood 3/3),Stand wood frame 4post (sal kath) Graph book(400nos 60pages),Drawing sheet(400nos) Water color 5 boxes(400pes/box),F/C Paper 400dista,White board(2pecs), white board marker(500nos),Trace paper(400packets), color cartage(100nos),note book(400nos),Pencil(400nos),Tag pin(10box),Brush(400nos),Whitner(10nos),Ball pen (400nos),Eraser(400nos),Black board with graph(2nos),Punching plate with puncher 120hooks,Jacquard mounting frame,Card Laching cord,Extra Spring for Jacquard machine,Design cord big,Design cord small,Lingoes(different size),Combard board 120 hook(Iron/wooden),Male eyes,Measuring tape,Harness cord,Card holder,Machine oil.	LS		
13	Computerised Embroidery Machine	USHA/SINGER	1		
14	Heavy duty generator	Honda	1		
Total Estimated Cost					

Packing, transportation and installation of the Machines:

The successful bidder shall be responsible for packing, transportation; installation and trail run of the machineries and equipments as per the following:

- a) The agency has to pack and transport the machines to the various clusters at Kokrajhar, Assam.
- b) The agency shall install and demonstrate trail run of the machines at the cluster Kokrajhar, Assam.
 - **TRAINING:** The bidder should impart suitable training to a group of cluster artisans for operation and maintenance of the machines during installation at the cluster site

and if required separate training programme can be arranged with separate financial consideration.

- **SPARES:** The agency has to provide required spare parts as and when required for at least 2 year as per the market price. The percent market price of the share part shall be mentioned along with the quotation.
- **SERVICES:** The agency must be able to provide post sale services as and when required with a separate
- Fee as per the market rate.
- **MRLS & MANUALS:** The supplier has to include manufacturer recommended list of spares & cost thereof for 2 years successful running of machine in their quotation. However the same will not be considered for finalization of order.
- **SELECTION CRITERIA:** The technical score of the agency will be evaluated based on the above mentioned criteria and the agency has to score 50% of the technical score.
- **GUARANTEE:** Supplier should give Bank guarantee 5% of quoted amount valid till period of work order for satisfactory performance of machines as per company norms from the date of successful installation of the machines.

Forwarding Letter Format
(To be provided in the official letter head of the bidder)

To,

Secretary,
Anjali Sukhati SHG Foundation
Kokrajhar, Assam

Sub: Supply, Delivery, Assembly, Installation of various machineries and equipments at Traditional Dress Making & Embroidery Cluster, Kokrajhar, Assam

Dear Sir/Madam,

With reference to the tender notification, we hereby submit our technical credibility and financial quotation for supplying of the listed machines. We agree that the tender document provided are true to our knowledge and sprit and if found incorrect, our application will be cancelled automatically and we are ready to provide the required bank guarantee for the supply/against the advance amount.

(Signature)
Date
Official Seal

Technical Bid Document

SI No	Criteria	List of enclosed Supporting documents
1	Experience of supplying loom processing machines- supply order copies	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	Annual turnover from the supply business – annual audit reports for last two Years (2017-18 & 2018-19)	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	Experience of providing post sales services- order copies	<input type="checkbox"/> YES <input type="checkbox"/> NO

SL No	Type of Document	Please Tick
4	The forwarding letter of the tender	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	Technical bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	Supporting for technical bid	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	Financial bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	Certificate of registration/proof of ownership along address	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	Copy of Pan card/TIN	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	GST registration	<input type="checkbox"/> YES <input type="checkbox"/> NO
11	Income tax return, Audited balanced sheet for last two years(2017-18 & 2018-19)	<input type="checkbox"/> YES <input type="checkbox"/> NO
12	Undertaking that the firm is not blacklisted by any government/private Organisation	<input type="checkbox"/> YES <input type="checkbox"/> NO
13	Undertaking that the firm has no pending vigilance/ CBI case,	<input type="checkbox"/> YES <input type="checkbox"/> NO
14	Certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year , as per fall clause adhered by DGS/D and other government Organisation.	<input type="checkbox"/> YES <input type="checkbox"/> NO

***Compulsory**

(Signature)

Date:

Office Seal

Financial bid document

To,

**Secretary,
Anjali Sukhati SHG Foundation
Kokrajhar, Assam**

Sub: Supply, Delivery, Assembly, Installation of various machineries and equipments at Traditional Dress Making & Embroidery Cluster, Kokrajhar, Assam

Dear Sir/Madam,

Please find the best possible quotation for supply of the listed items as follows:

Sl. No	Machine Name	Technical Specification	Price at Kokrajhar (including tax, packaging, transport, Installation & trial run)
1	Looms and Accessories	Stand wood frame 6 Post(Sal Kath measuring post height 6.5 ft. width 4/4 ft. extra wood 3/3), Stand wood frame 4 post (Sal kath)	
2	Jacquard	Jacquard Machine Wood Frame, Small Naraj, Big Naraj (Length 6.5ft weidth 5ft), Slea (Bonsom Kath),General Jacquard Machine(Duby) 120/160 no; Steel Reed, Bao(Jakin), Dahi, Putal, Piker Nachani, Muthi, Sirakh/Harnish,Garka, Sunga(Bamboo),Nata, Frame(Dig/Bani),Flay Sattle, Hand Sattle, SteelBar, Khela, MuthiRope, Spinner (Hand Jotor),Bobin,Pen (Mohura),Ball Bearing machine.(preferably Aahu,Titasafa, Bonsom, Sal and Segonkath)	
3	Warping Drum	Sal Kath	
4	Dyeing Accessories	Steel Vessel of 20litres capacity(60nos),Bamboo stick (60nos), Steel vessel of 40litres capacity(60nos),Steel mug(60nos),Plastic bucket(60nos),Glass ros(60nos),Gas sula with tank(10nos),Eri yarn(200kg), 26s gray cotton yarn(200kg),Soda ash(200kg),Caustic soda(100kg),Monopol soap(50kg),Common salt(50kg),Bleaching powder(50kg),Sulpuric acid(50litre),HCL(50litre),Acitic acid(10litre),Alum(50kgs),Copper Sulphate(50kgs),Potassium Dichromate(50kgs),Robin blue(200litre),Natural dye(20kg),TRO(200Litre).	
5	Iron storing Yarn and Other Products		

6	Reeling/Spinning Machine	Iron machine	
7	Calendering Machine		
8	Sewing machine(Manual)	USHA/SINGER	
9	Embroidery machine	USHA/SINGER	
10	Office accessories(Furniture etc)	Showcase, Table and chair, furniture	
11	Distribution of Looms and accessories	Tat Sal Kath, Stand wood frame 6 Post	
12	Other Accessories	Handloom with set(Stand wood frame 6post,Sal kath measuring post height 6.5 ft.width 4/4ft.extra wood 3/3),Stand wood frame 4post (sal kath) Graph book(400nos 60pages),Drawing sheet(400nos) Water color 5 boxes(400pes/box),F/C Paper 400dista,White board(2pecs), white board marker(500nos),Trace paper(400packets), color cartage(100nos),note book(400nos),Pencil(400nos),Tag pin(10box),Brush(400nos),Whitner(10nos),Ball pen (400nos),Eraser(400nos),Black board with graph(2nos),Punching plate with puncher 120hooks,,Jacquard mounting frame,Card Laching cord,Extra Spring for Jacquard machine,Design cord big,Design cord small,Lingoes(different size),Combard board 120 hook(Iron/wooden),Male eyes,Measuring tape,Harness cord,Card holder,Machine oil.	
13	Computerised Embroidery Machine	USHA/SINGER	
14	Heavy duty generator	Honda	

(Signature)
Date
Official Seal

ANNEXURE-I
Checklist

SL No	Type of Document	Please Tick
1	The forwarding letter of the tender	<input type="checkbox"/> YES <input type="checkbox"/> NO
2	Technical bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
3	Supporting for technical bid	<input type="checkbox"/> YES <input type="checkbox"/> NO
4	Financial bid document	<input type="checkbox"/> YES <input type="checkbox"/> NO
5	Certificate of registration/proof of ownership along address	<input type="checkbox"/> YES <input type="checkbox"/> NO
6	Copy of Pan card/TIN	<input type="checkbox"/> YES <input type="checkbox"/> NO
7	GST registration	<input type="checkbox"/> YES <input type="checkbox"/> NO
8	Income tax return, Audited balanced sheet for last three Years	<input type="checkbox"/> YES <input type="checkbox"/> NO
9	Undertaking that the firm is not blacklisted by any government/private Organization	<input type="checkbox"/> YES <input type="checkbox"/> NO
10	Undertaking that the firm has no pending vigilance/ CBI case,	<input type="checkbox"/> YES <input type="checkbox"/> NO
11	Certificate that the firm is not supplying the same item at lower rates quoted in the tender to any government institution during the past one year , as per fall clause adhered by DGS/D and other government Organization.	<input type="checkbox"/> YES <input type="checkbox"/> NO

***Compulsory**

(Signature)
Date
Official Seal